

WYBERTON PARISH COUNCIL

Mrs Val Austin, Clerk, Wyberton Community Centre, 295 London Road, Wyberton, PE21 7DE

Telephone: 01205 351450

Email: clerk@wyberton-pc.gov.uk

**Minutes taken by The Clerk Mrs Val Austin,
for the Parish Council meeting & Annual Meeting of the council (AMC) at Wyberton Parish Council,
which was held on Wednesday 17th May 2023 at 7pm in Wyberton Community Centre**

(These minutes will be checked at the next meeting before the council amends/approves them as a correct record)

Present: Cllr Mike Sharp (Chairman), Cllr Richard Austin, Cllr Jason Stevenson, Cllr John Smith, Cllr Steve Slater, Cllr Maxine Stones, Co-opted Cllr Heather Ainsworth & the Clerk Val Austin.

The meeting was called to order at 18:59pm

Chairmans Report:

Hello everyone and Thank you to Cllr Maxine Stones for joining Wyberton Parish Council in the local elections on the 4th May 2023. Pleased to see everyone else back!

The achievements in the last year by Wyberton Parish Council, Family disco in July, Halloween party in October, the Christmas Fayre was a huge success, The lantern walk at Jenny's wood, even though this was in the rain, the event went very well, the senior citizens meal, to name a few events at the Community centre, with many more events to continue in the year 2023 – 2024, I would like to thank everyone involved, councillors, volunteers & of course the community for coming along.

The community centre has seen some changes, with building maintenance, removal of the hedge at the side of the building, replaced with a sturdy fence, garden work in the community garden, the centre even has a dishwasher!

The centre has had a name change, from Parish to Community Centre, to become more of a focus of the village.

There will be several projects on the go for the new financial year, & we look forward to seeing the outcomes.

1. To elect a Chairman for the ensuring year 2023/2024

- All councillors agreed for Cllr Mike Sharp to continue as chair for the next three months, as there was not full council present. To Elect new chair in the August 2023 meeting.

2. Signing of the Declaration of Acceptance of Office by the Chairman to be witnessed by the Proper Officer

- Cllr Mike Sharp signed the necessary paperwork, witnessed by the Proper officer.

3. Co-Opting

- To consider the applications for the casual vacancies on the council & co-opt a new councillor.
 - Cllr Mike Sharp proposed and Cllr Richard Austin seconded for Heather Ainsworth to be co-opted into the council. All councillors in favour of the co-option.
- To receive the signed acceptance of office from the newly co-opt councillor.
 - Cllr Heather Ainsworth signed the necessary paperwork, witnessed by the Proper Officer

WYBERTON PARISH COUNCIL

4. **To elect a Vice-Chairman** for the ensuring year 2023/2024
 - Cllr Hev Ainsworth proposed & Cllr John Smith seconded for Cllr Jason Stevenson to become Vice Chair
5. **Signing of the Declaration of Acceptance of Office** by the Vice- Chairman to be witnessed by the Proper Officer
 - Cllr Jason Stevenson signed the necessary forms, witnessed by the Proper Officer.
6. **To discuss & resolve the renaming & creation of new committees:**
 1. Finance committee – Renamed to Finance & Business. Meeting once a quarter
 - Councillors agreed to continue with just the name of Finance Committee.
 - To be added to June 2023 Agenda to be voted on & resolved & appoint representatives.
 2. Community Centre – Renamed to Community Centre & Events. Meetings to be as required.
 - Councillors agreed to be voted on & resolved & appoint representatives, in the June meeting.
 3. Compliance & Scrutiny – New committee. Meeting once a quarter
 - Cllrs Sharp, Austin & Slater do not agree to this new committee & will not be taken forward to the June 2023 meeting for voting & a resolution.
 4. Digital & Communication - New committee. Meetings once a quarter
 - Cllrs agreed not to take forward to the June 2023 meeting for voting & a resolution.
7. **To appoint representatives for committees**, for the ensuring year 2023/2024
 - 1: **As above**
 - 2: **Staffing Committee**
 - Unable to set representatives: to carry forward to June 2023 meeting.
8. **Public Forum:** To resolve to suspend the meeting for a **maximum of 10 minutes** to allow members of the public to ask questions or make short statements to the council
 - No members of the public were present.
9. **Chairman to open the Monthly Parish Council meeting.**
 - The Annual Meeting of the Council closed at 19:45pm
 - The Monthly Parish Council meeting continued on, (19:45pm Start)
10. **Apologies for absence:** To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting
 - Cllr Paul Lote: Unable to attend due to being in hospital. Cllr Lote has yet to sign the Declaration of acceptance, this to be carried forward to June 2023 meeting due to the circumstances.
 - Cllr Cristina Vannini – Goodchild: Unable to attend due to work commitments.

WYBERTON PARISH COUNCIL

- 11. Declarations of interest (if any):** To receive declarations of interest under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on Members’ Register of Interests
- None declared.
- 12. Minutes of the Parish Council meeting held on Tuesday 18th April 2023-** To resolve as a correct record and to authorise the Chairman to sign the official minutes
- All councillors resolved for The chairman to sign the minutes
- 13. Lincolnshire County and Boston Borough Councillors**
- i. Cllr Mrs Alison Austin: Not in attendance, sent a report, (see annex A)
- iii. Cllr Mr Richard Austin
- Good News! For the first time ever, the government have funded The South & East Lincolnshire Councils Partnerships (South Holland District Council, Boston Borough Council & East Lindsey District Council) for support with Internal Drainage Boards (IDB) With the three councils working together, there is progress.
- iv. Cllr Chris Mountain – Not in attendance.
- 14. Update on Items from previous agendas:**
- 1. Village Gateways – Update:** The Clerk has requested quotes from various companies.
 - Quotes sent to councillors via email
 - Councillors agreed to go with the company Glasdon at a cost of £9,164.52 (inc.£1527.42 VAT)
 - 2. Lightspeed Tarmac Repair:** The clerk has been in contact with the company.
 - The clerk has emailed the company, waiting for a response.
 - 3. UKSPF – Levelling up fund:** No further update.
 - 4. LHP Land Parthian Avenue Village Green:** Cllr’s R Austin & S Slater have met with Chris Haddleton at Kompan to discuss the plan for the village green.
 - Cllr Richard Austin handed out a report, for the village green project.
 - The East side of the green will be the play area, as discussed with the sales manager of Kompan at the site meeting on 3rd May 2023
 - Next stage will be a consultation at Wyberton School, what would the parents & children like to see at the play area. Consultation 1st week of June.
 - Update at the June meeting.
 - 5. Caretaker / Cleaner:** A new caretaker/Cleaner has been appointed by the staffing committee; Kelly Wright will commence employment from the 5th June 2023.

WYBERTON PARISH COUNCIL

6. Spa Noticeboard – Cllr Steve Slater to advise on the progress of the noticeboard.

- Cllr Steve Slater advised the repair of the Spa noticeboard with new prespex at a cost of £49.99. The prespex has been fitted & the noticeboard is clear again.

7. Coronation Event – Update on Monday 8th May event

- Cllr Hev Ainsworth advised that the event was a great success, great feedback received.

15. Councillors to discuss & resolve the following items.

1. Footway Lighting – To discuss the lighting around the village.

- Cllr Richard Austin to arrange a meeting with The clerk to go through the footway lights.
- This item is ongoing & to be added to the June agenda.

16. Finance

A: Approve Payments of Accounts – All councillors resolved to sign the payment list.

- Payments to be made May 2023 - £3,115.00
- Payments made in between meetings - £3,289.43
- Receipts received from 19th April to 17th May - £2,495.75
- Petty cash received from coronation event - £81.23

B: Bank statements dated 17th May 2023

- Treasures Balance £3,524.22
- Business Bank Insta £115,930.80

c: To approve the 2022/2023 End of Year Accounts and the Internal Audit Report

- Annual Governance & Accountability Return (AGAR) 2022/2023. All councillors have received the AGAR Page 3, the completed Internal Audit Report. All councillors agreed for the chairman & the RFO to sign.

d: To approve section 1 & 2 of The Local Councils Annual Return, Annual Governance Statement. All councillors resolved to agree for the chairman & the RFO to sign the forms.

17. **Planning matters: Town and Country Planning Act 1990 - To consider and make observations on all planning applications received and to note planning approvals, refusals, enforcement complaints and appeal decisions advised by the Borough Council – To include those received between the day of posting this notice and the day of the meeting**

Next Meeting: Wednesday 14th June 2022, Monthly Parish Meeting.

- Due to the holiday of the clerk the 14th June 2023 Agenda will be sent out earlier than normal.

Items to be added to the June agenda

- Brown Garden Waste Bin at Community Centre

Meeting called to an end at 20:17pm

WYBERTON PARISH COUNCIL

Closed Session - Meeting called to order at 20:17pm – Meeting called to an end at 20:21pm

To discuss & resolve salary for Caretaker / Cleaner - **Confidential Item**.

WYBERTON PARISH COUNCIL

Annex A

Item 12: i.

Report for Wyberton Parish Council – From Councillor for Boston South Division Alison Austin

Dated: 17th May 2023

There is very little to report concerning Wyberton.

The LUF (levelling up fund) relating to the A16 is intended to improve traffic flow for HGV's using the A16 between the Marsh Lane roundabout and Spalding (The Greencell roundabout)

I have clarified that mention of using Tytton Lane East as a diversion route at a specific occasion during the summer holiday period refers solely to the section of Tytton Lane East between the A16 and London Road. On no account will the section between Wyberton Low Road and the A16 be used.

When there are Highway's faults, I always encourage residents and Parish councillors, to report them themselves using Fix My Street.

Anyone who wishes to receive feedback must supply a user name and email address. Anyone who chooses to be anonymous cannot expect to receive feedback.

Faulty street lights, damaged road signs, blocked gully's and potholes are the easiest to report. When possible, upload a photograph of the issue you are reporting.

Please remember that there is much more in the remit of the County Council than Highways. The greatest proportion of the annual budget goes to Adult Social Services, similarly Children's services are extremely important.

I'm hoping to serve on committees of my own choice and have teamed up with the small group of South Holland Independents so that I am not totally alone. Final details of committee seats will become clear on Friday. For two years, I was a "stand alone" independent, which was a very lonely existence and I was allocated seats on two committees.

I hand over as Chairman at the AGM on Friday. It has been a great privilege to have had this role. On many occasions I was not just representing you or even the County Council, but all the people of Lincolnshire. It was a momentous year to have been in that position.

Thank you
Alison Austin

Cllra.austin@lincolnshire.gov.uk
Councillor for Boston South Division