

WYBERTON PARISH COUNCIL

Mrs Val Austin, Clerk, Wyberton Community Centre, 295 London Road, Wyberton, PE21 7DE

Telephone: 01205 351450

Email: wybertonparishcouncil@clerk.com

Minutes taken by Val Austin Clerk, at the meeting of Wyberton Parish Council, which was held on Tuesday 11th October 2022 at 6.30pm in Wyberton Community Centre

(These minutes will be checked at the next meeting before the council amends/approves them as a correct record)

Present: Cllr Mike Sharp (Chairman), Cllr Hev Ainsworth (Vice Chair), Cllr Paul Lote, Cllr John Smith, Cllr Jason Stevenson, Cllr Richard Austin (arrived 18.55pm left 21.10pm), County Councillor Alison Austin (arrived 18.55pm left 19.43pm) & The Clerk, Val Austin.

One member of the public was present.

The meeting was called to order at 18.30pm

1. Chairman to open the meeting / Remarks:

Hello & Welcome to you all, Welcome to our guest Matt England from DNA Web Design.

The September meeting was cancelled due to unavoidable circumstances.

2. Apologies for absence: To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting:

- Cllr Steve Slater – Due to Holidays.

3. Public Forum: To resolve to suspend the meeting for a **maximum of 10 minutes** to allow members of the public to ask questions or make short statements to the council.

One member of the public was present. – See below from DNA Web Design.

4. Declarations of interest (if any): To receive declarations of interest under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests:

- Councillor Mike Sharp declared an interest in the Building Application on Tytton Lane.

5. Minutes of the Parish Council meeting held on Tuesday 9th August 2022- To resolve as a correct record and to authorise the Chairman to sign the official minutes. With no objections, Cllr J Smith proposed & Cllr J Stevenson seconded, to resolve to accept the minutes as a correct record of the meeting & gave permission for the chairman to sign the minutes.

6. Communications: Cllr J Stevenson & DNA Studios: To receive demonstration from DNA Studios to what they can offer, in terms of a website, branding, Facebook & online newsletter.

- Matt England introduced himself to the Councillors & asked what they wanted from the website & branding.
- Each Councillor had their say on what they require on a website / branding / logo. Conclusion from each councillor to keep the old history with the new generation.
- Matt England will put a proposal together & bring to the next meeting to discuss. To include running costs, support & set up price.
- Matt England left the meeting at 19.06pm.

WYBERTON PARISH COUNCIL

7. Lincolnshire County and Boston Borough Councillors: (Both councillors arrived at 18.55pm)

Councillor Alison Austin – Stated not a lot of news to share

- Footway along West End Road – Will not commence anytime soon
- Aldi, Will increase the amount of traffic through West End Road, highlights the need for a footway along this road. Put forward your comments as a Parish Council & resident for the need for a footway.
- London Road – Puffin Crossing Approved – Exact Location not advised.
- A16, Football Stadium, - This is not a highways matter.
- After a heated discussion regarding the A16 Football Stadium, Councillor A Austin apologised for her loss of temper.
- Councillor A Alison left at 19.43pm.

Councillor Richard Austin –

- Town Deal AGM & Exhibition at Boston College on 19th October, 12 noon to 13.15pm.
- Purpose built building for a Mental Health Unit on Norton Lea Hospital site, London Road, drop in on 25th October at 2.30pm
- Boston Green Energy – Solar Panel / Turbine, a mini grid, there is not enough electricity from main grid, energy event on 3rd November.

8: Report from Wyberton Community Centre Committee held on 22nd August 2022 For recommendation & to resolve at the full council meeting.

**Report from Wyberton Community Centre Committee held on 5th October 2022
For recommendation & to resolve at the full council meeting.**

- Chairman Mike Sharp proposed & the council agreed to delegate power of spending to the community centre committee of £500 (£600 including VAT) anything over this amount to go to full council. This will reduce the number of items going on the agenda.
- Chairman of Community Centre, Councillor Paul Lote to advise the clerk on the importance of jobs.

9: Updates – For information only – See Annex B

10: Councillors to discuss & resolve the following items.

a) Allerton Court – Update: Tree planting – Update Cllr R Austin. LCC Highways do not require any trees to be planted on Allerton Court. All Agreed to remove this item from the agenda.

b) Guttering & Facias – To discuss & resolve:

Quote A - £6960 plus VAT – Rosewood - £5740 plus VAT – White.

Quote B - £5800. No VAT – Rosewood - £4600 No VAT – White.

Quote C - £17760 plus VAT – Rosewood – £15120 plus VAT – White.

Quote D - £5200 Repair - £6800 New

The Councillors resolved to go with quote A, First Rate Flat Roofing, the clerk to contact them to arrange installation date.

WYBERTON PARISH COUNCIL

- c) **Parthian Avenue** – Cllr S Slater has drafted a letter to LHP regarding the land.
The councillors agreed to move this item to the November meeting when Councillor Steve Slater is in attendance.
- d) **Football – A16: Discuss:** Cllr S Slater would like the parish council to write to the football club requesting for a change of planning. Football club to come to a parish meeting to discuss the problems. Cllr R Austin & Cllr S Slater met with some residents on 1st October 22, to discuss items –
- The Parish Council to write letters to LCC Highways for the following reasons
Install Bollards
Footpath / Cycleway along A16 for pedestrians walking along the road
A safety sign directing fans on where to cross on the A16
- e) **Councillors visiting Area 1 – Update** on Area 1 (north of A52)
- Councillor Hev Ainsworth read out a report from Councillor Steve Slater with regards to Fix my street. Cllr Slater has reported six items & four have been completed.
 - No other comments were raised.
- f) **Christmas decorations** – The clerk advised on decorations which would be approx. £500, the councillors agreed to this costing. The clerk will arrange to purchase the necessary items.
- g) **Christmas Festival – Update** Cllr S Slater / Cllr H Ainsworth
- Councillor Hev Ainsworth reported that a lot is going on in December
 - Santa scarecrow competition, the caretaker to make one for the community centre
 - 9th December – Christmas fayre – donations have been received for the event, The clerk to chase up the road closure.
 - Lantern Walk in Jenny’s Wood – All councillors agreed to spend £100 for the purchase of lanterns.
- h) **Electricians – New outdoor points / Isolator switch for dishwasher:**
Quote 1 - £350.00
Quote 2 - £562.01
- The Councillors resolved to go with quote 2, WDB Electrical Services, who the Community centre usually use for electrical work.
 - The clerk advised that the heating was broken in the community centre, and WDB had quoted for the work to be completed. The Chairman advised to go ahead with the work, the clerk to contact the contractor to arrange an urgent date for the work to be completed.
 - The clerk mentioned that the WDB will do a quote for new updated wall heaters.
 - The clerk mentioned solar panels on the roof, Councillor Richard Austin will email a contact asking about grants. The clerk to ask LALC if there are any grants available.

WYBERTON PARISH COUNCIL

i) Warm Hub / Wyberton Winter Warmth Shelters: Discuss & Resolve

- A warm hub to be set up in the Prince George Suite
- All councillors agreed to set up a warm hub at the community centre
- Councillor Mike Sharp advised that the WI & Scouts are prepared to help with a warm hub too.
- Councillors suggested the following times, 10am to 2pm or 10am to 4pm
- To serve refreshments, including soup & bread daily.
- The clerk to contact Boston Borough Council for guidance & details on funding
- To open on 1st November 2022.
- The clerk to speak to a local resident to see if they would volunteer for this.

j) Halloween Party – To Discuss & Resolve: Cllr H Ainsworth to update with plans.

- The party will be on the 28th October at the community centre.
- All councillors agreed to help fund the event, an amount of £445.00
- The clerk to purchase decorations for the community centre, approx. spend £180-£200.

k) Carpark signs – To Discuss & resolve: - Various signs for the carpark to be purchased.

- All councillors agreed to leave the signage to the clerk.

l) Noticeboards – To Discuss & resolve – Size of board 1m x however big, wall mounted.

- Chairman Mike Sharp advised that the noticeboard at The Spar shop looks like it needs to be cleaned, Cllr M Sharp to advise at next meeting.
- The Clerk to get prices of x2 noticeboards, 1 for the Coop & 1 for outside the community centre.

11. Finance

a. Approve Payments of Accounts

- Chairman Mike Sharp & Councillor John Smith signed off the accounts for payment.
- Total amount to be paid for October 2022, including Direct Debits £5665.49
- Total amount received £2398.01
- 2nd Instalment of the yearly precept received £28162.50

b. Bank statements – dated 11th October 2022.

- Chairman Mike Sharp & Councillor John Smith signed off the bank statement

c. Chairman Mike Sharp advised on purchasing a 3D projector for the community centre All councillors agreed to the purchase of £210.00.

WYBERTON PARISH COUNCIL

12. Planning matters:

Town and Country Planning Act 1990 - To consider and make observations on all planning applications received and to note planning approvals, refusals, enforcement complaints and appeal decisions advised by the Borough Council – **To include those received between the day of posting this notice and the day of the meeting.**

Item was not discussed. Councillors advised The Clerk via email of their observations.

13. Next Meeting: Tuesday 8th November 2022, Monthly Parish Meeting – To discuss

- Councillors John Smith & Steve Slater will not be able to attend due to other commitments, all councillors agreed to move the next meeting to Thursday 10th November at 7pm

14. Any other matters for discussion on the next agenda

- Councillor Jason Stevenson mentioned the Kings Coronation in May 2023
- Councillor Paul Lote mentioned about putting The Village Warden on the next agenda for further discussions. This item was agreed by all councillors.

With no other matters the meeting closed at 21.13pm

Signed:.....

Dated:

WYBERTON PARISH COUNCIL

Updates – On Previous Meetings.: (Item 9 – Annex B)

- The alarm company GBSG, have installed both new alarms, up & running.
- The memorial benches are in the Community Garden: The benches to be bolted down to stop any theft of the benches. Cllr M Sharp to speak to the contractor who dug the hole for the flag pole to see if they will bolt down the benches.
- The councillors at the Community Centre Committee meeting would like a bench to be placed in a public place. (Please refer to the minutes dated 9th August 2022 item 7 – Benches) Cllr M Sharp suggested to Cllr S Slater to show a map of the area to where more benches could be placed, therefore leaving the two original benches at the community centre. One to be placed in the community garden & one to be placed by the new fencing or outside of the centre at the front.
- The Spar shop bench: According to an email from the previous chairperson the bench was replaced, Cllr M Sharp to look into & advise.
- The clerk has contacted the insurance company, with regards to having outside furniture, the insurance company have advised that there would not be a problem, to let them know the details.
- Carpark line marking – this has now been completed.
- Newsletter – Work in progress – Update (Cllr's S Slater & M Sharp)
- Outdoor key box has been installed & the new key box has been replaced, & all up & running with no further problems.
- Lights around the hall: The lights have been delivered; Wickes kindly offered the Community Centre a 20% discount on the cost of the lights. Unfortunately, the incorrect lights have been delivered, Cllr S Slater & Cllr J Stevenson are dealing.
- Hazard Sticker for the garage door has been purchased, & placed on the door.
- Bike stands have been installed (thank you Cllr J Smith)
- Radio Advertising – The first broadcast was on the 24th August 2022.
- Men's toilets have been repaired, with the repair to the tap in the kitchen & the ladies toilet tap.
- Dishwasher & Plugs – Waiting for quotes from electricians for the work to be carried out.
- Village Crest – Cllr John Smith – update required at next meeting October 22