

WYBERTON PARISH COUNCIL

Mrs Val Austin, Clerk, Wyberton Community Centre, 295 London Road, Wyberton, PE21 7DE

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The next meeting of Wyberton Parish Council, will be held on 11th October 2022 at 6.30pm in the meeting room at Wyberton Community Centre.

V Austin

Mrs Val Austin, Clerk to the Parish Council, Dated: October 6th 2022

AGENDA

- 1. Chairman to open meeting for Agenda Items:**
- 2. Apologies for absence:** To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting:
- 3. Public Forum:** To resolve to suspend the meeting for a **maximum of 10 minutes** to allow members of the public to ask questions or make short statements to the council.
- 4. Declarations of interest (if any):** To receive declarations of interest under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests:
- 5. Minutes of the Parish Council meeting held on Tuesday 9th August 2022-** To resolve as a correct record and to authorise the Chairman to sign the official minutes.
- 6. Communications: Cllr J Stevenson & DNA Studios:** To receive demonstration from DNA Studios to what they can offer, in terms of a website, branding, Facebook & online newsletter.
- 7. Lincolnshire County and Boston Borough Councillors Comments**
 - i. **Cllr Mrs Alison Austin:**
 - ii. **Cllr Mr Richard Austin**

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**8: Report from Wyberton Community Centre Committee held on 22nd August 2022
For recommendation & to resolve at the full council meeting. See Annex A
Report from Wyberton Community Centre Committee held on 5th October 2022
For recommendation & to resolve at the full council meeting. See Annex A (1)**

9: Updates – For information only – See Annex B

10: Councillors to discuss & resolve the following items.

- a) **Allerton Court – Update:** Tree planting – Update Cllr R Austin.
- b) **Guttering & Facias** – To discuss & resolve: The clerk has contacted several contractors - details below for information.
 - Quote A - £6960 plus VAT – Rosewood - £5740 plus VAT – White.
 - Quote B - £5800. No VAT – Rosewood - £4600 No VAT – White.
 - Quote C - £17760 plus VAT – Rosewood – £15120 plus VAT – White.
 - Quote D - £5200 Repair - £6800 New
- c) **Parthian Avenue** – Cllr S Slater has drafted a letter to LHP regarding the land. **See Annex C**
- d) **Football – A16: Discuss:** Cllr S Slater would like the parish council to write to the football club requesting for a change of planning. Football club to come to a parish meeting to discuss the problems. Cllr R Austin & Cllr S Slater met with some residents on 1st October 22, to discuss items – **See Annex D**
- e) **Councillors visiting Area 1 – Update** on Area 1 (north of A52)
- f) **Christmas decorations** – The clerk to update –
- g) **Christmas Festival – Update** Cllr S Slater / Cllr H Ainsworth
- h) **Electricians – New outdoor points / Isolator switch for dishwasher:**
 - Quote 1 - £350.00
 - Quote 2 - £562.01 – This includes other work that needs to be completed. This is the electrician that the community centre use for other electrical work - Have requested a breakdown just for the above-mentioned items.
 - Not received any other quotes, from contacted contractors.
- i) **Warm Hub / Wyberton Winter Warmth Shelters: Discuss:** Cllr M Sharp to discuss, this item is also on the community centre committee minutes. If we are interested in this, we would have to sign up to the Warm Space Charter with BBC. - **See Annex E**
- j) **Halloween Party – To Discuss:** Cllr H Ainsworth to update with plans.
- k) **Carpark signs – To Discuss & resolve:** - Various signs for the carpark to be purchased. Details attached – **See Annex F**

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- l) Noticeboards – To Discuss & resolve** – Size of board 1m x however big, wall mounted. The clerk to find out prices.

11. Finance

- a. Approve Payments of Accounts – To advise at meeting.
- b. Bank statements – dated 11th October 2022

12. Planning matters:

Town and Country Planning Act 1990 - To consider and make observations on all planning applications received and to note planning approvals, refusals, enforcement complaints and appeal decisions advised by the Borough Council – **To include those received between the day of posting this notice and the day of the meeting.**

13. Next Meeting: Tuesday 8th November 2022, Monthly Parish Meeting

14. Any other matters for discussion on the next agenda

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**Report from Wyberton Community Centre Committee held on
22nd August 2022 & 5th October 2022.
For recommendation & to resolve at the full council meeting.
Annex A & A1**

- a) **First Impressions** – To have plants & tubs, tidy up the front entrance.
- Tubs with plants at the entrance to make a good first impression.
 - A Noticeboard – to be placed at an angle by the gap by the entrance
 - Arrange to get the gate & post removed, as agreed in the full council meeting, refer to 9th August 2022 minutes.
 - Cllr M Sharp to re-visit this decision due to complaints from neighbours.
- b) **Area by the fence** – Flatten the ground / pebble over earth / plants in pots. Make the area more attractive.
- Cllr S Slater – Not a good idea to have plants in pots will require watering every day, best to plant in the ground, to speak to a garden centre, to see what is required plant wise. Plants (in the ground) would need to be 4ft apart from each other.
 - Cllr J Smith – Knows someone that might be able to help with a mini digger to level out the earth.
 - All councillors agreed that the area should be low maintenance.
- c) **Warm Hub** – Set up a warm hut in the PGS for residents in Wyberton that are cold & cannot afford to put the heating on in the winter months. Serve soup & bread, Tea & Coffee. There is a possible volunteer to run this hub.
- Member of public mentioned that Tesco might be able to issue a community grant to run the warm hub.
 - The clerk to find out more information.
- d) **Display Wall mounted** – For posters / cards /leaflets, advertising events in & around the community centre. There is a small table in the foyer at present, there is not enough room for all the leaflets. – All councillors recommended:
- To find out the cost of a display board for the wall, instead of having a table, which is a hazard in the foyer.
 - For business cards – to contact the local businesses to ask if they would like to advertise in the community centre for a cost of £10 a year.
- e) **Any other items to be discussed:**
- The clerk requested purchasing a Water Butt.
Cllr S Slater mentioned that the butt would need to be emptied regularly. Also, to contact the water board to see if they would donate water butts.
 - Member of the public, mentioned 101 Community Ideas for the centre, showing the councillors a leaflet. Good ideas, to have a think about what would work.

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- Cllr S Slater mentioned that he has been asked if the centre would help with a yard sale in the area, to issue maps of the area for a fee?
- The coffee morning is hosting a Table top sale on the 14th October 2022. (This needs a permit, which has been issued) the coffee morning is also looking into hosting a jumble sale before Christmas.
- Jumble Sales & Craft Fair's do not require permits, as confirmed by Boston Borough Council.
- Cllr Slater mentioned, that it would be a good idea to have an open day at the centre, do a calendar of events, something the community centre can host monthly. To make more people aware of the community centre & what we can offer.
- It is too expensive to ask Boston Borough Council to collect the fridge & broken tables. The councillors have agreed that they may know someone to remove the items. The clerk has arranged for someone to collect the tables & the fridge has now been removed.

(Annex A1 – Oct meeting)

- a) Memorial Benches – Cllr S Slater is in talks with LHP for a bench to be installed at the school – work in progress
- b) Dishwasher – Electrician to install isolator plug – The Councillors recommend to continue to use electrician that the community centre already uses.
- c) Lighting – Received – They are the incorrect lights, Cllr J Stevenson & Cllr S Slater dealing. Cllr Stevenson has advised the lights are ok for use, the clerk to arrange with electrician to install.
- d) Christmas Decorations – The clerk showed pictures of decorations & the approx. costings of £500. Cllr H Ainsworth has acquired two Christmas trees FOC
- e) Outside sockets – The Councillors recommend using the electrician that the community centre normally uses
- f) Guttering / facias – The councillors recommend using Quote A.

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Updates – On Previous Meetings.: (Item 9 – Annex B)

- The alarm company GBSG, have installed both new alarms, up & running.
- The memorial benches are in the Community Garden: The benches to be bolted down to stop any theft of the benches. Cllr M Sharp to speak to the contractor who dug the hole for the flag pole to see if they will bolt down the benches.
- The councillors at the Community Centre Committee meeting would like a bench to be placed in a public place. (Please refer to the minutes dated 9th August 2022 item 7 – Benches) Cllr M Sharp suggested to Cllr S Slater to show a map of the area to where more benches could be placed, therefore leaving the two original benches at the community centre. One to be placed in the community garden & one to be placed by the new fencing or outside of the centre at the front.
- The Spar shop bench: According to an email from the previous chairperson the bench was replaced, Cllr M Sharp to look into & advise.
- The clerk has contacted the insurance company, with regards to having outside furniture, the insurance company have advised that there would not be a problem, to let them know the details.
- Carpark line marking – this has now been completed.
- Newsletter – Work in progress – Update (Cllr's S Slater & M Sharp)
- Outdoor key box has been installed & the new key box has been replaced, & all up & running with no further problems.
- Lights around the hall: The lights have been delivered; Wickes kindly offered the Community Centre a 20% discount on the cost of the lights. Unfortunately, the incorrect lights have been delivered, Cllr S Slater & Cllr J Stevenson are dealing. – Cllr Stevenson has advised that these lights would be fine to use.
- Hazard Sticker for the garage door has been purchased, & placed on the door.
- Bike stands have been installed (thank you Cllr J Smith)
- Radio Advertising – The first broadcast was on the 24th August 2022.
- Men's toilets have been repaired, with the repair to the tap in the kitchen & the ladies toilet tap.
- Dishwasher & Plugs – Councillors recommend using the electrician that the Community centre uses for repairs.

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- Village Crest – Cllr John Smith – update required at next meeting October 22

Item 10:

C: Parthian Avenue – Cllr S Slater has drafted a letter to LHP regarding the land. - **Annex C.**

Re: Large grassed area, at the top of Parthian Avenue, Wyberton

There is a large grassed area at the top of Parthian Avenue in Wyberton that the Parish Council would like to take ownership of and convert into a centre/focal point to the village.

We feel that Wyberton currently do not have a centre. This was originally for the church but this has now been “lost” as it sits on the other side of the A16 away from where the majority of the residents live, i.e., Parthian Avenue, West End Road, etc.

Wyberton Parish Council suggestions for developing this piece of land are:

- Install a large children’s play area for the under 12’s. This would need to be a fenced area due to proximity to the road, along with some seating for families.
- Plant a village Christmas tree which could be used as a focal point for carol singing, Santa visits, etc.
- Erect a memorial feature for fallen service personnel as the village has no memorial for these victims at present. This would include seating for visitors and a village sign.

With this land being close to the Community Centre, various village activities could utilise both facilities on occasions for celebrations, national holidays, e.g., the Queen’s Jubilee this year.

Currently the grassed area is not maintained to a high standard and, due to its central location, does not project a good impression of the village as a whole. We believe developing this area to a high standard and maintaining it regularly to that standard, will reflect positively on the whole area, increasing local pride in the village. Therefore, maintenance of the completed development will be paramount in the future.

Please can you support Wyberton Parish Council’s request to take these plans forward.

We would also like to thank you for completing the work to the memorial ground near the Primary School.

We look forward to hearing from you.

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Agenda Item – 10 – D – Annex D

Match Day problems at the Junction Area of Tytton Lane East and the A16

Notes of meeting on Saturday 1st October 2022 at Cherry Tree Cottage

Present: Brett & Janet Dearden, Roy and Tricia Brewster, Cllr Steve Slater, Cllr Richard Austin

The issues discussed included:-

1. Traders parked outside the frontages of 89 & 91 Tytton Lane East

It was concluded that it is unlikely to be an ongoing problem.

2. Obstruction to the Stadium's Emergency Exit, the Anglian Water Pumping Station and the driveways of 89 & 91

Cllr Slater to request the Football Club to erect a sign 'Emergency Exit Please keep Clear'

The Councillors were asked to have it on the Parish Council agenda to request LCC Highways for **double yellow lines on both sides of the exit roadway.**

3. Parking on the LCC Highways grass area, bounded by the south bound A16 carriageway and Tytton Lane East

It was pointed out that in wet ground conditions this area would become rutted and muddy. In addition mud carried onto the road at the junction could make it a skid hazard.

- As an immediate remedy the Councillors were asked to try to locate traffic cones for residents to put out on match days to deter parking on the grass. The Councillors said they would find a way to assist should the residents request help.
- The Councillors agreed to **request LCC Highways to install some form of bollards** as a permanent solution. It was felt that it would be more effective if this was a formal request by the Parish Council so they would have this matter put on a Parish Council meeting Agenda.

4. Large numbers of pedestrians walking on the south bound A16 Carriageway on match days

- The Councillors would continue **to lobby for a footpath/cycleway** on this stretch of the A16.
- They would also continue to press for **a light controlled pedestrian crossing** at the junction to cater for both school children crossing as well as football fans.
- They would also lobby for **a sign directing fans on match days to cross the A16 by way of the central bollards**, walk on the footway and use the Pelican Crossing

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Trees & Shrubs to be removed

As a separate issue was a request for the clearance of the trees and shrubs alongside the footway of the A16 halfway between the Spirit of Endeavour and Tytton Lane East. This section of footway is intimidating for many, litter that volunteers cannot clear is an issue and brambles and branches are a continuing problem.

LCC Highways be asked: -

- to install bollards to prevent parking on LCC Highways grass on the south side of the Tytton Lane East / A16 junction.
- for a footway / cycleway alongside the A16 Carriageway to complete the footway for pedestrians walking from Boston to the stadium. This would also serve as a way for children crossing the A16 by way of the Pelican Crossing to go to St Thomas's School instead of crossing at the Tytton Lane East junction where serious and fatal accidents have occurred.
- to discourage fans walking on the south bound Carriageway from TLE to the Stadium entrance and until there is a footpath / cycleway, LCC erects a sign encouraging fans to cross the road at the TLE junction to use the Pelican Crossing at the Stadium.
- The PC to continue to lobby LCC Highways to remove the remaining shrubs and trees alongside the A16 between the Spirit of Endeavour and TLE

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Report to Wyberton Parish Council

Agenda item 10 – I – Annex E

Meeting date: 11th October 2022

Prepared by: Val Austin Parish Clerk

Subject: Provision of a Warm Space in Wyberton in response to cost-of-living crisis

Purpose: To decide on action necessary for the provision of a community Warm Space; to plan the use of financial resources carefully to achieve the maximum benefit for the community.

Recommendations: That Council:

Approves the provision of a community warm space and agrees to work alongside village groups to meet the needs of those most vulnerable to the cost-of-living crisis. Takes decisions necessary (through a scheme of delegation to the Clerk) to have a community warm space up and running by 1st November 2022 – 31st March 2023.

1. Background

There is a cost-of-living crisis in the UK resulting in unprecedented pressures on people this winter. Despite the support given by Government, thousands of people in Wyberton will be forced to make tough decisions about when and what they eat, what they can do in life, and when they can afford to heat their home.

Wyberton Parish Council wants to do more to help its residents, delivering upon its commitment to put individuals and families at the heart of everything they do.

The reason for Warm Spaces

From April 2022 Ofgem increased their price cap for default (standard variable tariffs) and prepayment meter tariffs by 54 per cent. This raised the bills of 22 million gas and electricity customers by an average of between £693 and £708 depending on how they pay. This is on top of the price increase that came in October 2021. The price cap for October 2022 has been set by the government but is estimated to add another 20%, this would see the average bill increase to around £2,500 a year for gas and electricity.

The government's position on support is evolving, with some measures already announced and paid, including a £150 council tax rebate, a £400 grant through the Energy Bill Support Scheme, £300 for pensioners, and extra £150 for those with disabilities and an expansion of the Household Support Fund. However, the reality is that for most

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families, this support is not enough to cover the price rises of food, fuel and other necessities. This means that although people will have an extra money to go towards their energy costs it may not make enough of a difference.

A warm space is a community building, open to all during advertised opening hours, where anyone can come and will be treated with dignity and respect. Individual reasons for seeking the warm space will be kept confidential and there will be no judgment on anyone needing to seek a warm space this winter.

The Warm space will provide hot drinks, soup & bread, and WIFI as a minimum. Providers of Warm Spaces could consider offering a TV, music, and interaction with food bank services.

Safeguarding policies will be in place for the Warm Space.

The idea of sharing a warm space during the winter months has been widely adopted across the Country and there are grants available at District Council level to help meet the running costs.

2. Options for Council

- a. Create a community Warm space using a Council owned building, apply for grant funding and enlist the help of volunteer organisations to support users of the Warm Space by providing hot drinks, signposting users to energy saving advice and where appropriate services who can help with benefit advice and government grants for those in fuel poverty.
- b. Work with voluntary groups to support the opening of a community Warm Space in a community building. Assist the organisers where possible by signposting them towards funding sources.
- c. Do not support the creation of a community Warm Space. If a Warm space is created by a community group e.g. Church group, promote on Parish Council website and social media but not be involved either operationally or financially.

3. Recommendation

That Wyberton Parish Council approves the provision of a community warm space and agrees to work alongside village groups to meet the needs of those most vulnerable to the cost-of-living crisis.

The PGS is used once a week for the coffee morning, & then every second Thursday of the month for one hirer. The rest of the time the suite is not used to its full potential. Would be an ideal solution for a warm hub for the community.

4. Expected benefits

That the needs of the community are met. That anyone can seek a warm space in Wyberton this winter.

5. Implications and risks

That the running costs exceed income obtained via grant applications. That staff time is used in the absence of volunteers. That heating costs are higher than expected for the venue.

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ITEM 10 – K - Annex F – For Agenda October 11th 2022.

Signs for the wall for Bikes & Private property - (See below)

Keysigns website



Bicycles Parked At Owners Risk Sign

Code: CP130R

Price **£29.27**

RRP: ~~£32.09~~ - You Save: £2.82 (9%)
(£29.27 inc. VAT)

Item in Stock

600mm x 450mm

Choose a Size

150mm x 200mm

200mm x 300mm

300mm x 400mm

400mm x 300mm

400mm x 600mm

600mm x 450mm

600mm x 800mm

800mm x 600mm

Cycle parking signs.

50+
3 £20.35

k sign.

n.

Keysigns website



Private Land No Public Right Of Way Signs

Code: P878F

Price **£34.57**

RRP: ~~£39.14~~ - You Save: £4.57 (12%)
(£34.57 inc. VAT)

Item in Stock

600mm x 450mm

Choose a Size

300mm x 200mm

400mm x 300mm

600mm x 450mm

600mm x 800mm

800mm x 600mm

Cycle parking signs.

50+
3 £25.02

Private land no public right of way signs.

Keysigns website



Management Will Not Accept Liability Signs
Code: CP55
Price **From £19.67**
RRP: £20.75-You Save: £1.08 (5%)
(£19.67 inc. VAT)
Item in Stock

Choose a Size
Choose a Size
400mm x 300mm
600mm x 450mm
800mm x 600mm

management will not accept liability signs.
Cars parked at owners risk signs.

SSP Direct

You Are Here: [Home](#) » [Safety Signs](#) » [Car Park Signs](#) » [Car Park Disclaimers](#) » [Bicycles may be left here at owners risk management will not accept responsibility sign](#) » Bicycles Parked at Owners Risk | No responsibility sign Aluminium with channelling 400x300mm

Bicycles Parked at Owners Risk | No responsibility sign Aluminium with channelling 400x300mm

SSP No: 15505

RRP £24.00 (£26.80 inc vat)

NOW £20.90 (£25.08 inc vat)

View other options

View other options

400x300mm Rigid Plastic	£10.13+VAT
400x300mm Aluminium	£18.80+VAT
600x450mm Rigid Plastic	£16.85+VAT
600x450mm Aluminium	£31.76+VAT
600x450mm Aluminium with channelling	£34.25+VAT

Description

Made from aluminium with channelling, this disclaimer sign is a must for any business with an unmanned car park. Whilst serving as a disclaimer, it is also a helpful reminder to bicycle owners to ensure that all valuables are either taken from their cars or locked away.



P 

Bicycles may be left here at owners risk

The management will not accept responsibility for any damages, accidents or losses

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SSP Direct

Car Park Security Sign

From £10.13 +VAT

Please make choice below

Please select

- Please select
- Rigid Plastic 400x300mm - £10.13 +VAT
- Aluminium 400x300mm - £18.80 +VAT
- Rigid Plastic 600x450mm - £16.05 +VAT
- Aluminium 600x450mm - £31.76 +VAT
- Aluminium with channelling 400x300mm - £21.95 +VAT
- Aluminium with channelling 600x450mm - £35.96 +VAT



Captain Safety

Polite Notice

P

Vehicles are left in this car park at the owner's risk. The management accepts no liability for loss or damage caused to any vehicle or its contents in the car park

Thank you

Car park Vehicles are left in the car park at the owner's risk ...

CAPTAIN SAFETY

~~£18.09 GBP~~ **£11.82 GBP** Sale


Including VAT. [Shipping](#) calculated at checkout.

- Special offers
- Why you can trust this product
- How to choose the right size

Material (Size)

- Rigid Plastic (300 x 250mm) - £11.82**
- Self Adhesive Vinyl (300 x 250mm) - £7.04

Captain Safety



Cycles may be left here free of charge at owners risk

CAPTAIN SAFETY

£4.96 GBP - £3.95 GBP **Sale**

Including VAT. [Shipping](#) calculated at checkout.

- Special offers
- Why you can trust this product
- How to choose the right size

Material (Size)

- Rigid Plastic (300 x 100mm) - £3.95**
- Rigid Plastic (600 x 200mm) - £13.49

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We use Aluminium faced panels (better known as Dibond – but we use different makes depending on availability). Parking signs are not always treated well – This material you can bend but not break. We print directly onto the surface with an all-weather, UV, scratch-resist & non-reflective finish.

[Choosing your size](#)

Check out our stock sizes. If you need a special size -choose the closest stock size & we will adjust to your size later. If you want wider than 2.4m then please ask & we will organise.

[Choose a Design Option](#)

If you have print-ready artwork click the " Upload Design" button below. Not decided on your design yet. Click "Create Design" & customise one of our high impact designs. It's fast & it's fun. We have designs for every type of Parking Sign.



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The sign builder



Private Property Cones

from £10.44 ex. VAT

Click on the 8 Click & Change Design Options below – Choose the option you like best then Tweak until Perfect –

- In the design area, you can change the message
- You can also change colours, styles & sizes
- You can upload your name style & logo.
- You can ignore our style & upload your own artwork

Take the message to the traffic

- At 4ft high the cone is difficult to miss
- Message area 382 x 320 mm – Close to A3
- The message is single or double-sided
- The message(s) is printed onto Vinyl which is stuck into the sign area recess
- Add water to base for super stability
- Can be broken down into 3 parts for storage
- Fixing Points to chain 2 together as a barrier.
- Message easily changed with a new sticker

Choose single or Double-sided – If you already have a cone choose a replacement sticker(s)

The sign shed



Agenda for the
monthly meeting of Wyberton Parish Council
Meeting 11th October 2022.
wyberton.pariah.lincolnshire.gov.uk