

# WYBERTON PARISH COUNCIL

Mrs Val Austin, Clerk, Wyberton Community Centre, 295 London Road, Wyberton, PE21 7DE

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## **Minutes taken by Val Austin Clerk, at the meeting of Wyberton Community Centre Committee which was held on**

**Monday 22<sup>nd</sup> August 2022 at 7:00pm in Wyberton Community Centre**

(These minutes will be checked at the next meeting before the council amends/approves them as a correct record)

**Present:** Councillor Paul Lote, (committee chairman), Councillor Steve Slater, Councillor John Smith & The Clerk Val Austin.

**Member of the public:** One member of the public was present.

Start time: 19.02pm

1. **Chairman to open the meeting** – Cllr P Lote, welcomed the councillors the meeting of the Community Centre Committee.
2. **Apologies for absence:** To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting – Councillor Hev Ainsworth apologised via Cllr Steve Slater.
3. **Declarations of interest** (if any): To receive declarations of interest under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests – None Received.
4. **Public Forum:** To resolve to suspend the meeting for a **maximum of 10 minutes** to allow members of the public to ask questions or make short statements to the council.  
Nothing to report.
5. **Minutes of the Community Centre Committee meeting held on Monday 25<sup>th</sup> July 2022-** To resolve as a correct record and to authorise the Chairman to sign the official minutes. With no objections, all resolved to accept them as a correct record of the meeting & gave permission for the chairman to sign the minutes.
6. **Notes from the last meeting:**
  - Memorial Benches- To arrange for one to be secured in place.  
Councillors recommended that one of the benches to be placed by the school, fixed in the ground, to avoid being stolen.
  - Dishwasher – Electrician to install isolator plug – To be installed under the sink  
Waiting for quotes from all electricians.
  - Key box – Hopefully the box will have been exchanged by the next meeting.
  - Bike Stands – Have been ordered & delivered & Cllr John Smith to install  
Councillors recommend a sign stating Bike Stand, & left at your own risk, the community centre have no responsibility for loss or damage.

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- Lighting – Waiting for prices from Wickes to purchase.  
Councillor S Slater advises that the lights are on order & waiting for a delivery date.  
Also received a 20% discount on the cost of the lights.
- Village Crest – Cllr John Smith work in progress.
- Christmas Decorations – Work in progress
- Outside sockets – The clerk is waiting for quotes, Work in progress
- Radio Advertising – Waiting for starting date for advertising.
- Electric Charging Points – Cllr Jason Stevenson dealing, work in progress.
- Men's Toilets – The plumbers have been in to repair; they also repaired a stuck tap in the ladies' toilets & tightened up the nut on the tap in the kitchen.
- Hire Charges – The clerk has sent letters to the regular hirers to advise of the new price, starting from the 1<sup>st</sup> September 22.
- Guttering / fascias – Waiting on quotes work in progress.

## 7. Discuss various items relating to the Community Centre. The councillors recommend:

### a) First Impressions – To have plants & tubs, tidy up the front entrance.

- Tubs with plants at the entrance to make a good first impression to the community centre.
- Noticeboard – to be placed at an angle by the gap by the entrance of the centre.
- To look into purchasing a sign, stating private property.
- Arrange to get the gate & post removed, as agreed in the full council meeting.

### b) Area by the fence – Flatten the ground / pebble over earth / plants in pots. Make the area more attractive.

- Cllr S Slater – Not a good idea to have plants in pots will require watering every day, best to plant in the ground, to speak to a garden centre, to see what is required plant wise. Plants (in the ground) would need to be 4ft apart from each other.
- Cllr J Smith – Knows someone that might be able to help with a mini digger to level out the earth.
- All councillors agreed that the area should be low maintenance.

### c) Warm Hub – Set up a warm hut in the PGS for people that are cold & cannot afford to put the heating on in the winter months. Serve soup & bread for a small price. There is a possible volunteer to run this hub.

- Member of public mentioned that Tesco might be able to issue a community grant to run the warm hub.
- The clerk to contact Northumberland Community Action for advice.

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- d) **Display Wall mounted** – For posters / cards /leaflets, advertising events in & around the community centre. There is a small table in the foyer at present, there is not enough room for all the leaflets. – All councillors recommended:
- To find out the cost of a display board for the wall, instead of having a table, which is a hazard in the foyer.
  - For business cards – to contact the local businesses to ask if they would like to advertise in the community centre for a cost of £10 a year.

8. Any other items to be discussed:

1. The clerk requested purchasing a Water Butt.  
Cllr S Slater mentioned that the butt would need to be emptied regularly. Also, to contact the water board to see if they would donate water butts.
2. Member of the public, mentioned 101 Community Ideas for the centre, showing the councillors a leaflet. Good ideas, to have a think about what would work.
3. Cllr S Slater mentioned that he has been asked if the centre would help with a yard sale in the area, to issue maps of the area for a fee?
4. The coffee morning is hosting a Table top sale on the 30<sup>th</sup> September 22. (This needs a permit) the coffee morning is also looking into hosting a jumble sale before Christmas.
5. Cllr S Slater mentioned, would be a good idea to have an open day at the centre, do a calendar of events, something the community centre can host monthly. To make more people aware of the community centre & what we can offer.
6. It is too expensive to ask Boston Borough Council to collect the fridge & broken tables. The councillors have agreed that they may know someone to remove the items.

9. To discuss & agree the date of the next meeting: - Monday 26<sup>th</sup> September 2022.

- Due to the clerks holiday the next meeting will be Monday 3<sup>rd</sup> October 2022 at 7pm.

With no other business the meeting closed at 20.12pm

Signed by Chairman.....

Dated.....