

WYBERTON PARISH COUNCIL

Mrs Val Austin, Clerk, Wyberton Community Centre, 295 London Road, Wyberton, PE21 7DE

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The next meeting of Wyberton Parish Council, will be held on Tuesday 9th August 2022 at 7pm in the meeting room at Wyberton Community Centre.

V Austin

Mrs Val Austin, Clerk to the Parish Council, Dated: August 3rd 2022

AGENDA

- 1. Chairman to open the meeting / Remarks:**
- 2. Apologies for absence:** To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting:
- 3. Public Forum:** To resolve to suspend the meeting for a **maximum of 10 minutes** to allow members of the public to ask questions or make short statements to the council.
No members of the public were present.
- 4. Declarations of interest** (if any): To receive declarations of interest under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests:
- 5. Minutes of the Parish Council meeting held on Tuesday 12th July 2022-** To resolve as a correct record and to authorise the Chairman to sign the official minutes.
- 6. Lincolnshire County and Boston Borough Councillors Comments**
 - i. **Cllr Mrs Alison Austin:**
 - ii. **Cllr Mr Richard Austin**
- 7: Updates – For Information only:**
 - The alarm company GBSG are coming to install the extra alarms on 16th & 17th September.
 - The benches have arrived, to decide where they are to be situated.
 - Update: Carpark line marking: - No date as yet for when work will begin.
 - Newsletter – Work in progress – Update when available (Cllr's S Slater & M Sharp)

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- Outdoor key box has been installed, the clerk to arrange for the code to be set & keys to be cut.
- Christmas festival – Update – The clerk to complete the form for the road closure & email with maps to the relevant department. Councillor S Slater spoke to Brylaine with regards to the road closure. Cllr John Smith to create a poster for the event. – Work in progress.

8: Report from Wyberton Community Centre Committee held on 25th July 2022 For recommendation & to resolve at the full council meeting. – See Annex A

9. Councillors to discuss & resolve the following items.

- a) **Allerton Court** – Tree planting – Update Cllr R Austin.
- b) **Farmers Market** – To discuss & update: Cllr S Slater – The clerk to find out from BCC if the community centre are allowed to hold the event.
- c) **Communications** – To discuss & resolve: Cllr Jason Stevenson, has received quotes for various prices, for the set up of a website & Council Brand. (See email dated 26 July 22)
 - Quote A - £2250 plus VAT – Estimated
 - Quote B - £3500 plus VAT – Estimated
 - Quote C - £2800 plus VAT – Estimated
- d) **Guttering & Facias** – To discuss & resolve: The clerk has contacted several contractors (mainly via my builder) and has only received two responses back.
 - Quote A - £6960 plus VAT – Rosewood - £5740 plus VAT – White.
 - Quote B - £5800. No VAT – Rosewood - £4600 No VAT – White.
- e) **Parthian Avenue** – How would the councillors like to see this land utilised. As per the email dated 27th July 2022.
Cllr Steve Slater – Ideas
 - Focal point of the community
 - Planted tree for Christmas
 - Relocate the flag pole
 - A modern war memorial
 - Children's play area - (2 -12-year-olds)
 - Redevelop the play area at the social club
 - Seating
 - Electric sockets for lighting on the Christmas Tree.

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- f) **Village Warden** – To discuss & resolve – To carry out various tasks around the village & community centre. Help maintain & improve the local area. This would be in conjunction with the 4 areas of the village, see below.
- g) **Area around Village** – To discuss: Cllr S Slater has broken down the 4 areas as follows
1. Area 1: everything north of A52
 2. Area 2 everything north of the B1397 old A16
 3. Area 3 everything between old and new A16
 4. everything south/west of new A16

10. Finance

- a. Approve Payments of Accounts – To advise at meeting.
- b. Bank statements – dated 9th August 2022

11. Planning matters:

Town and Country Planning Act 1990 - To consider and make observations on all planning applications received and to note planning approvals, refusals, enforcement complaints and appeal decisions advised by the Borough Council – **To include those received between the day of posting this notice and the day of the meeting.**

B/22/0259 – 1 Parthian Ave PE21 7DE – LP6 Skit Installation / Drop Kerb / Shipping container for personal items.

12. Next Meeting: Tuesday 13th September 2022, Monthly Parish Meeting

13. Any other matters for discussion on the next agenda

Attached

Annex A: Report of the Community Centre Committee meeting 25th July

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Annex A to Agenda 9th August

Report from Wyberton Community Centre Committee held on 25th July 2022 For recommendation & to resolve at the full council meeting.

- **Regular Hirers charges** – The committee agreed to £13.50 an hour with effect from the 1st September.
- **Noticeboards** – Councillor John Smith spoke to the Coop; they are happy for the noticeboard to be erected outside the coop. Cllr Smith to take measurements for the size required. Councillor Jason Stevenson is working on the sign for the noticeboard to be placed at the front of the community centre.
- **Smoking** – The committee decided to monitor the situation.
- **First Impression** - The Committee discussed & agreed on the following
 - Remove the gate at the front of the property – Not required
 - Tidy up the front of the property – Make the front look appealing to visitors
 - Not to purchase a height limit bar or an archway.
 - A Noticeboard to be added to the front of the property – Work in progress see above.
- **Bike stands** – The committee discussed & recommend to remove the concrete bike stands at the front of the centre, & replace with Barriers Direct Solid Wall mounted bicycle stands. Four would be required, at a cost of £29.22 (inc VAT) each. Total cost £116.88. (Not including installation)
- **Lights around hall** – Update: The committee discussed & recommend to replace the broken & old-fashioned lighting around the centre's hall & meeting room. The replacement lights are LED Bulkheads (energy saving), a total of 20 units would be required, at a cost of £32.00 each a total of £640.00. (Not including installation) Cllr H Ainsworth has spoken to a contact in Wickes as they are promoting help the community program, they may be able to help with some of the costs via a discount.
- **More storage space** –: The committee discussed & recommend to make better use of the space within the kitchens.
- **Hazard Cupboard** - The clerk to look into the necessary training for the hazard cupboard for both the clerk & the caretaker. Work in progress.

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- **Flags for pole – Update:** The committee discussed & recommend four different flags,
 - Lincolnshire Flag
 - Christmas Flag
 - Remembrance Flag
 - St Georges Flag

Each flag is 183x91cm at a cost of (approx.) £38.50 each. – Possible more flags could be purchased for various events.

- **Village crest** – The committee discussed & recommend, the following ideas for the crest.
 - The Pin Cushion Pub (Oldest landmark)
 - Football Stadium
 - Wyberton Church
 - Wyberton Primary School

Councillor John Smith to design a crest.

- **Decorations Community Centre** – The committee discussed & recommend, the following.
The clerk to get quotes for prices of outside sockets for the front & back of the property.
Quote for an Isolator switch for the dishwasher & fridges in the community centre.
The clerk to get a list together for what Christmas decorations would be needed for in & outside of the community centre

- **Family Fun Day – Summer Pottery Painting** –
The committee discussed & recommend, the following.

a family fun day to be organised next year, to see the outcome of the Christmas event.
The clerk spoke to Cllr Jason Stevenson regarding Endeavor FM radio for some advertising for the coffee morning & community centre. The cost of £80 for the initial set up & £30 each month of advertising.

- **Men's Toilets** – The urinals are not flushing, the clerk to contact the plumbers for a quote for repair.
- **Electric Charge Points** – The clerk to contact BBC to see if the community centre can do this.