

WYBERTON PARISH COUNCIL

Mrs Val Austin, Clerk, Wyberton Community Centre, 295 London Road, Wyberton, PE21 7DE

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Minutes taken by Val Austin Clerk, at the meeting of Wyberton Community Centre Committee which was held on

Monday 25th July 2022 at 7:00pm in Wyberton Community Centre

(These minutes will be checked at the next meeting before the council amends/approves them as a correct record)

Present: Councillor Paul Lote, (committee chairman), Councillor Steve Slater, Councillor Hev Ainsworth, Councillor John Smith & The Clerk Val Austin.

Member of the public: One member of the public was present.

Start time: 18.58pm

1. **Chairman to open the meeting** – Cllr P Lote, welcomed the councillors the meeting of the Community Centre Committee.
2. **Apologies for absence:** To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting – No apologies received.
3. **Declarations of interest** (if any): To receive declarations of interest under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests – None Received.
4. **Public Forum:** To resolve to suspend the meeting for a **maximum of 10 minutes** to allow members of the public to ask questions or make short statements to the council.
Nothing to report.
5. **Minutes of the Community Centre Committee meeting held on Monday 30th May 2022-** To resolve as a correct record and to authorise the Chairman to sign the official minutes. With no objections, all resolved to accept them as a correct record of the meeting & gave permission for the chairman to sign the minutes. (This item was missing from the issued agenda)
6. **Notes from the last meeting** – Notes read out to the councillors, with regards to the following:
 - Installation of the Alarm – Set for the 18th & 19th September 2022
 - Memorial Benches – Waiting for the delivery date
 - Kitchen Items – The broken fridge in the bar area to be removed & to arrange for the dishwasher to be installed.
 - Key access - The box has been put up on the wall, the clerk to arrange for the keys to be cut.
7. **Discuss various items relating to the Community Centre.**
 - a) **Newsletter** – Update: Cllr S Slater: Work in progress.
 - b) **Hall hiring charges** – Update: The Committee recommended £13.50 an hour, with effect from the 1st September 2022.
 - c) **Noticeboards** – Update: Cllr John Smith, spoke to the Coop, & they are happy for the noticeboard to be placed on the wall. Cllr John Smith to take measurements for the size of the noticeboard required.

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- d) **Smoking** – Update: The Committee, decided to monitor the smoking situation & at the present time decided against spending £2k plus on a shelter.
The clerk to contact the hirer that had the complaint against them, with regards to smoking by the front door & cigarette butts.
- e) **First Impression** – Update: The Committee discussed & agreed on the following
- Remove the gate at the front of the property – Not required
 - Tidy up the front of the property – Make the front look appealing to visitors
 - Not to purchase a height limit bar or an archway.
 - A Noticeboard to be added to the front of the property
- This is work in progress,
- f) **Bike stands** – Update: The committee discussed & recommend to remove the concrete bike stands at the front of the centre, & replace with Barriers Direct Solid Wall mounted bicycle stands. Four would be required, at a cost of £29.22 (inc VAT) each. Total cost £116.88. (Not including installation)
- g) **Lights around hall** – Update: The committee discussed & recommend to replace the broken & old-fashioned lighting around the centre’s hall & meeting room. The replacement lights are LED Bulkheads (energy saving), a total of 20 units would be required, at a cost of £32.00 each a total of £640.00. (Not including installation)
- h) **More storage space** – Update: The committee discussed & recommend to make better use of the space within the kitchens. The clerk to speak to the caretaker. The hazard cupboard is being used by a hirer for their equipment, the clerk to write to the hirer to ask them to remove their belongings, so that the caretaker can have the cupboard back & store the necessary chemical products. The clerk to look into the necessary training for the hazard cupboard.
This is work in progress.
- i) **Flags for pole – Update:** The committee discussed & recommend four different flags,
- Lincolnshire Flag
 - Christmas Flag
 - Remembrance Flag
 - St Georges Flag
- Each flag is 183x91cm at a cost of £38.50 each.
- j) **Village crest** – The committee discussed & recommend, the following ideas for the crest.
- The Pin Cushion Pub (Oldest landmark)
 - Football Stadium
 - Wyberton Church
 - Wyberton Primary School
- Councillor John Smith to design a crest. – Update at full council meeting in August.

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k) **Decorations Community Centre** – The committee discussed & recommend, the following.
The clerk to get quotes for prices of outside sockets for the front & back of the property.
Quote for an Isolator switch for the dishwasher & fridges.
The clerk to get a list together for what Christmas decorations would be needed for the community centre.
Update at full council meeting.

l) **Family Fun Day – Summer Pottery Painting** –
The committee discussed & recommend, the following.
a family fun day to be organised next year, to see the outcome of the Christmas event.
The clerk to speak to Cllr J Stevenson regarding the adverting for the coffee morning & community centre at Endeavour Radio.

6. Any other items to be discussed

- Councillor S Slater mentioned Electric Charging points. The clerk to look into to see if we are able to do this.
- Councillor S Slater mentioned the Job description for the Village Warden. The clerk to email all the councillors with the details, for suggestions.
- Councillor S Slater to visit Brylaine regarding closing the road on the 9th December, update at Full council meeting in August.
- The clerk mentioned that the men’s toilets are not flushing, it was agreed for the clerk to contact the plumbers with regards to this.

8. To discuss & agree the date of the next meeting.

It was agreed by all committee members that the 4th Monday of the month at 7pm, therefore the next meeting will be the 22nd August 2022.

With no other business the meeting closed at 20.45pm

Signed by Chairman.....

Dated.....