

# WYBERTON PARISH COUNCIL

Mrs Val Austin, Clerk, Wyberton Community Centre, 295 London Road, Wyberton, PE21 7DE

Telephone: 01205 351450

Email: wybertonparishcouncil@clerk.com

The next meeting of Wyberton Parish Council, which will be held on Tuesday 10<sup>th</sup> May 2022, at 6:30pm at the Wyberton Community Centre Meeting room, will include The Annual Meeting of the Council (AMC)  
The business to be dealt with at the meeting is listed in this agenda.

*V Austin*

Mrs Val Austin, Clerk to the Parish Council, May 3<sup>rd</sup> 2022

## **AGENDA**

1. **To elect a Chairman** for the ensuring year 2022/2023
2. **Signing of the Declaration of Acceptance of Office** by the Chairman to be witnessed by the Proper Officer
3. **To elect a Vice-Chairman** for the ensuring year 2022/2023
4. **Signing of the Declaration of Acceptance of Office** by the Vice- Chairman to be witnessed by the Proper Officer
5. **Co-Opting**
  - i. To consider the applications for the casual vacancies on the council & co-opt a new councillor.
  - ii. To receive the signed acceptance of office from the newly co-opt councillor.
6. **To appoint representatives for committees**, for the ensuring year 2022/2023  
**Community Centre Committee –**
7. **Public Forum:** To resolve to suspend the meeting for a **maximum of 10 minutes** to allow members of the public to ask questions or make short statements to the council
8. **Chairman to open the meeting**
9. **Apologies for absence:** To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting
10. **Declarations of interest** (if any): To receive declarations of interest under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests
11. **Minutes of the Parish Council meeting held on Tuesday 12<sup>th</sup> April 2022-** To resolve as a correct record and to authorise the Chairman to sign the official minutes

# WYBERTON PARISH COUNCIL

## 12. Lincolnshire County and Boston Borough Councillors

- i. Cllr Mrs Alison Austin:
  
- ii. Cllr Mr Richard Austin

## 13: Reports from Members of the Council including the Clerk

- a) Grant Scheme for Wyberton Booklet: Update required: Cllr M Sharp, dealing with the Summer project.
- b) Entrance & Sign, including a noticeboard, Update: June meeting.
- c) Compost Bin for Garden – Update, the brown bin will not be required for garden waste, this can be added to the back of the hedge on the compost heap.
- d) Repairs for / to Hall – Update
  - i. Facias – Update: Waiting for quotes to come in, update in June 2022
  - ii. Blinds – Update: Blinds are being installed on Friday 13<sup>th</sup> May 2022
  - iii. Flushing problems in toilets – Update: The clerk contacted R Burton for a quote & went ahead with the installation of new pressure valves & pipes to correct the problem.
  - iv. The clerk has received a quote to get an alarm installed in the office, as there is not one on that side of the building. Quote also for the PSG suite, as it would seem there is a separate alarm installed in that building. Linking all the alarms to the main alarm.
  - v. Memorial bench – To discuss: To enhance the garden at the back of the community centre, to install a memorial bench (for the Queens Jubilee), made out of recycled plastic to avoid maintenance, with a lifespan of 25 years, adding a plaque on the bench marking the occasion.
- e) Community Coffee Mornings – Update: Friday 29<sup>th</sup> April, was a very poor turnout with only 4 people attending. It was mentioned that not everyone has social media, therefore they would not know about this weekly event or any other event. The clerk has created a draft Wyberton Newsletter, showing what goes on at the Community Centre.
  
- f) Doors Bryline: Update, to discuss - Cllr S Slater.

# WYBERTON PARISH COUNCIL

- g)** Queens Jubilee: Update:
  - i. Thursday 2<sup>nd</sup> June
  - ii. Friday 3<sup>rd</sup> June
  - iii. Saturday 4<sup>th</sup> June
  - iv. Sunday 5<sup>th</sup> June
- h)** Village / Christmas: Update, on the December 9<sup>th</sup> festival & other events.
- j)** Family Disco: 2<sup>nd</sup> July at 6.30pm. – Discuss & agree, if the Parish Council will fund the event
- k)** Village entry gates – (White Five bar) - To discuss
- L)** Allerton Court – To discuss & update – Tree Planting – Cllr R Austin
- m)** Hedges & Fencing Wyberton Community Centre: To discuss & approve  
Further quotes received from contractors; Cllr Richard Austin had a meeting with the clerk on Monday 2<sup>nd</sup> May to go through quotes & discuss work to be completed. Cllr R Austin advised that the SVV day by LCC highways would be a too big of a job for the volunteers to do.
- n)** Fridge – Freezer in main hall kitchen – To update: Nothing to report, update June meeting.
- o)** Carpark at the community centre – To Update:
- p)** Hedgehog Highway Project – To Discuss: Email received & sent to councillors on 2<sup>nd</sup> May

## 14. Finance

- a. Approve Payments of Accounts – To follow.
- b. Bank statements -
- c. FSCS Protection – Update: The Clerk is still looking into different bank accounts.
- d. Bank Mandate: Update: Cllr M Sharp – To change the users on the mandate.
- e. To approve the 2021/2022 End of Year Accounts and the Internal Audit Report
- f. To approve section 1 & 2 of The Local Councils Annual Return

## WYBERTON PARISH COUNCIL

15. **Planning matters:** Town and Country Planning Act 1990 - To consider and make observations on all planning applications received and to note planning approvals, refusals, enforcement complaints and appeal decisions advised by the Borough Council – **To include those received between the day of posting this notice and the day of the meeting**
16. **Correspondence received** – All emails sent to the relevant councillors by email.

**Next Meeting:** Tuesday 14<sup>th</sup> June 2022, Monthly Parish Meeting.