

# WYBERTON PARISH COUNCIL

Mrs Val Austin, Clerk, Wyberton Parish Hall, 295 London Road, Wyberton, PE21 7DE

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## **Notes taken by Val Austin Clerk, at the meeting of Wyberton Parish Council, which was held on Tuesday 9<sup>th</sup> November 2021 at 7:00pm in Wyberton Parish Hall**

(These notes will be checked at the next meeting before the council amends/approves them as a correct record)

**Present:** Councillors Mike Sharp (Chairman), Councillor Richard Austin, Councillor Paul Skinner  
Also present for some of the meeting Councillor A Austin (arrived 7.10pm left 7.40pm)

### **Public forum:**

Two members of the public were present.

### **The meeting started at 7pm**

#### **1. Chairman's remarks**

The Chairman welcomed those attending and thanked Councillor P Skinner for making the meeting quorate.

- 2. Apologies for absence:** To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting  
No Absentees

- 3. Co-Opting –** No Co-opting at this meeting

- 4. Declarations of interest (if any):** To receive declarations of interest under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests  
Received from Councillor P Skinner – Due to Planning matters.

- 5. Notes of the Parish Council meetings held on Tuesday 9<sup>th</sup> October 2021:** To resolve as a correct record and to authorise the Chairman to sign the official minutes

#### **6. Lincolnshire County and Boston Borough Councillors Lincolnshire County Councillor A Austin**

Reported Highways

Footway Extension – West End Road. – Councillor A Austin to have a meeting with the area manager, they are looking for funding. Once quadrant two is open there will be a traffic count to determine the amount of traffic passing through.

Light controlled crossing approved at London Road, waiting for the quadrant two phase to open, to determine traffic flow,

Footpath at Tytton Lane East, not yet approved.

A16 out of Boston on the South side of Tytton Lane East. Greater chance of happening with the quadrant opening.

New footpaths to incorporate drop kerbs.

There are lots more going on at Lincolnshire County Council.

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## Boston Borough Councillors

Councillor R Austin.

Last weekend (6<sup>th</sup> November 2021) a historic moment when the Boston barrier was operational for the first time to protect residents and properties in the town from a high tide.

£19.5 million has been agreed for Boston County Council to improve the A16, improving the roundabouts.

Upcycling Sunday on the 7<sup>th</sup> November 2021 was a great success, needs more advertising to get the message out,

Footpath to Jenny's Wood is in the planning stage on West End Road

Entrance to the wood needs drop kerbs on both sides of the road, also looking at a cycle path, advised by Cllr A Austin it will need to obtain a traffic count.

A letter to Lincolnshire County Council is required to specify drop kerbs are required,

Cllr M Sharp advised South of Jenny's Wood but not on the corner & on both sides of the road,

Cllr R Austin advised that Cuckoo Land is allotments with a wild area around the allotments, Borough Council would require a management / amenity plan.

Councillor P Skinner

Let's talk Lincolnshire website: [www.letstalk.lincolnshire.gov.uk](http://www.letstalk.lincolnshire.gov.uk) lots of information on what is going on in Lincolnshire.

Lincolnshire young voices website: <https://www.lincolnshire.gov.uk/>

## 7. Reports from Members of the council

a) Winter grass cutting at Cuckoo Land

Councillor R Austin, advised that the grass had been cut in October 2021, Clerk has received the invoice for payment. **This was resolved.**

b) Grant Scheme for booklet

Councillor M Sharp – Dealing with this, waiting for a second quote on prices. The clerk to help get the information together with the councillors. The chair to advise what is required.

c) Litter bin request opposite the Coop: Councillor R Austin is dealing

d) Boston Borough Council Pole Lights: Yarborough Road. Proposed to repair & agreed by all Councillors. **This was resolved.**

e) Dead End sign at Saundergate Park: Councillor P Skinner advised that this is a matter for Borough Council, Councillor R Austin to follow up. Update required at next meeting.

f) Name of the Hall: Chair proposing name change to Wyberton Community Centre, all agreed to the name change.

g) Visibility of Parish Hall from the Road: New sign & gates for the entrance to the community centre, planning maybe required. To look into different options for the sign & to get quotes.

h) Slimming World advert on gate: To discuss: multiple user sign by the gate, update required. Slimming world not able to put a sign on the gate, however refer to point G. – To follow up next meeting.

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## 8. Finance

- a) Approve payment of accounts – All accounts were approved & signed off by the Councillors. On proposal from Councillor M Sharp and seconded by Councillor Austin, with no objections all resolved to approve the payment schedule and 2 members signed the schedule

Name	Description	Amount
J Houlden	Cleaning T.cloths - October	£10.00
V Clark	Consultant fee - October - 6 hrs	£90.00
RBL	Royal British Legion – Poppy Wreath	£25.00
Veolia	October Invoice – Rubbish Collection - DD	£66.60
R Fire Protection	Yearly inspection of Fire Extinguishers	£91.08
E Sterma	Cutting grass around allotments	£72.00
Plusnet	Internet & Calls – DD	£33.31
GBSG	Fire Alarm Maintenance	£110.27
Everflow	Water Rates Monthly – DD	£16.43
EON	Electric Monthly charge DD	£120.00
S Houlden	Grass cutting Parish Hall	£45.00
Mrs Austin	Reimbursement – Ink for printer / Microsoft Licence / Cleaning Supplies /Keys	£109.85
Mr P Lote	Reimbursement Floor Cleaner - Actual Amount to be confirmed	26.95
HMRC	PAYE - Oct 21	£23.27
Nov Salaries	Salaries for Staff	1676.92
Billy Simpson Shaw	Grass cutting for Woodside Estate	30.00
	<b>TOTAL</b>	<b>2546.66</b>

- b) Bank statement and accounts - The Chairman received this.
- c) Bank Mandate: Update: Clerk has not heard back from Lloyd's bank with regards to having access to the bank or being able to set up a debit card for the parish.
- d) Broadband / WIFI – To discuss: The broadband is very slow in the building the further away from the main hall. Propose a review with fibre broadband. Lightspeed – QR code. To look into further.
- e) Compost Bin for Garden – To discuss. Councillor R Austin to look into & advise at next meeting.
- f) Facebook Page: - To discuss: Can Wyberton Parish Hall have a Facebook page. Run by the Hall administrator. (Social media policy is required) - All agreed. Paul Lote Hall Administrator to action. Update next meeting.

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- g) Repairs for / to Hall – To discuss: Repairs needed as follows: All agreed with Hall repairs.
- i. Wooden Fascia vent holes, a couple have come out & one is out, needs repairing.
  - ii. Guttering needs cleaning, weeds are growing out of some areas, by the kitchen of the main hall the overflow pipe is leaking. Needs attention
  - iii. By the parish office slipped slate resting on gutter.
  - iv. Moss & mud on pavement, hazard for slipping & dirty for car park, to be pressure washed?
  - v. Ladies Toilets: has one toilet out of action, problems with leaking, has been resealed previously, but still leaking.
  - vi. Ladies Toilets: Has a lid missing from one cubicle.
  - vii. Ladies Toilets: Has one plug detached from sink, needs repairing.
  - viii. Kick boards are missing from some doors. To be replaced.
  - ix. Instead of buckets for cigarettes, have an upright or wall mounted ashtray, Prices start from £15.00 from Amazon (Wall Mounted)
  - x. In the hall entrance, have an upright hand sanitizer instead of a bottle on the table, or wall mounted sanitizer unit. Prices start from £15.00 from Amazon (Wall Mounted)
  - xi. In the hall entrance, instead of a bucket for umbrellas to have an umbrella stand. Prices start from £20.00 from Amazon.
  - xii. Kettle in the main hall kitchen broken, require a new kettle.
  - xiii. Sign by the main door for Hall bookings is incorrect, need correct signage
  - xiv. Sealant on main kitchen hall door needs resealing, when it rains the kitchen floods by the door,
  - xv. Fluorescent light in main hall needs replacing.
  - xvi. Fluorescent light in parish office, keeps flickering, needs attention.

Clerk to look into Electrical Risk Assessment which should be due annually. Update next month.

**9. Planning matters:** Town and Country Planning Act 1990 - To consider and make observations on all planning applications received and to note planning approvals, refusals, enforcement complaints and appeal decisions advised by the Borough Council

**Application No: B/21/0039** – Dated 25<sup>th</sup> October 21 – Land off Wyberton Low Road, Wyberton, Boston, PE21 7SF – Councillor Richard Austin, has advised Boston Borough Council Planning Department that this is not under Wyberton Parish Council.

**Application No: B/21/0450** – Dated 14<sup>th</sup> October 21 – 106 West End Road, Wyberton, Boston, PE21 7LP – Rear Extension & alterations at the above address. - No Objections

**Application No: B/21/0459** – Dated 20<sup>th</sup> October 21 – Proposed development of 16 dwellings & associated infrastructure at Land to the rear of Healey Close, Wyberton, PE21 7NS – No Objections

**Application No: B/21/0468** – Dated 1<sup>st</sup> November 21 – Proposed residential dwelling at Land adj to Holly House, 84 Causeway East, Wyberton PE21 7AR. – Councillor R Austin will advise before the observations are required by Boston Borough Council.

**10. Correspondence and requests received - None received**

**Next Meeting:** Wednesday 15<sup>th</sup> December 2021 at 7pm in Wyberton Parish Hall.

**THE MEETING CLOSED AT 8.45PM**

**11. Closed Session – Staffing Matters. – Confidential**