

WYBERTON PARISH COUNCIL

Mrs Val Austin – Clerk - Wyberton Parish Hall, 295 London Road, Wyberton, PE21 7DE

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The next meeting of Wyberton Parish Council, which will be held on Tuesday 9th November 2021 at 7:00pm in Wyberton Parish Hall

V Austin

Mrs Val Austin, Clerk to the Parish Council

Wednesday, 3rd November 2021

There will be a **10-minute public forum** if needed at 7pm when members of the public may make short statements to the Council:

AGENDA

1. **Chairman's remarks**
2. **Apologies for absence:** To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting
3. **Co-Opting**
 - i. To consider the application for the casual vacancy on the council & co-opt a new councillor
 - ii. To receive the signed acceptance of office from the newly co-opt councillor.
4. **Declarations of interest** (if any): To receive declarations of interest under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests
5. **Notes of the Parish Council meetings held on Tuesday 12th October 2021 & 21st September 2021:** To resolve as a correct record and to authorise the Chairman to sign the official minutes.
6. **Lincolnshire County and Boston Borough Councillors**
 - 1 - Lincolnshire County Councillor Mrs A Austin
Highways:
Proposed footway extension
Light controlled crossing at London Road
Footpath at Tytton Lane East
 - 2 - Boston Borough Councillors Mr R Austin
7. **Reports from Members of the council**
 - a) Winter grass cutting at Cuckoo Land: Update from Cllr R Austin
 - b) Grant Scheme for Wyberton Booklet: Update required, Cllr M Sharp
 - c) Litter bin request opposite the Coop: Update required

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7: Continued:

- d) Boston Borough Council Pole Lights – Yarborough Road: Update required, Cllr M Sharp. Streetlight been hit by a vehicle, Estimated cost of repairs £600.00 plus VAT. To be replaced by 19 LED lantern by an all-night photocell. The clerk received a telephone call from a parishioner with regards to this light being out of action, as they are partially sighted & require a light at night, especially as it is now coming into winter & darker nights.
- e) Dead end sign at Saundergate Park: Update, Clerk has written to BCC Highways, has not received a response.
- f) Name of the Hall: To discuss if the name should be changed: Update required.
- g) Visibility of Parish Hall from the Road: New sign & gates: Update required.
- h) Slimming World advert on gate: To discuss: multiple user sign by the gate, update required.

8. Finance

a) Approve Payments of Accounts

Name	Description	Amount
J Houlden	Cleaning T.cloths - October	£10.00
V Clark	Consultant fee - October - 6 hrs	£90.00
RBL	Royal British Legion – Poppy Wreath	£25.00
Veolia	October Invoice – Rubbish Collection - DD	£66.60
R Fire Protection	Yearly inspection of Fire Extinguishers	£91.08
E Sterma	Cutting grass around allotments	£72.00
Plusnet	Internet & Calls - DD	£33.31
GBSG	Fire Alarm Maintenance	£110.27
Everflow	Water Rates Monthly - DD	£16.43
EON	Electric Monthly charge DD	£120.00
S Houlden	Grass cutting Parish Hall	£45.00
Mrs Austin	Reimbursement – Ink for printer / Microsoft Licence / Cleaning Supplies /Keys	£88.91
Mr P Lote	Reimbursement Floor Cleaner - Actual Amount to be confirmed	£30.00
HMRC	PAYE - Oct 21	£23.27
Nov Salaries	Salaries for Staff	£1,676.92
	TOTAL	£2,498.79

b) Bank statements

- c) Bank Mandate: Update: Clerk has not heard back from Lloyd's bank with regards to having access to the bank or being able to set up a debit card for the parish.

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8. Continued:

- d) Broadband / WIFI – To discuss: The broadband is very slow in the office, needs to be looked at as the Wi-Fi printer does not respond, the laptop has to be connected by a lead to get the printer to print.
- e) Compost Bin for Garden – To discuss: Instead of putting the green waste in a corner of the garden (messy pile) to have an actual bin for composting. Prices start from £30.00 for a 300-litre bin.
- f) Facebook Page: - To discuss: Can Wyberton Parish Hall have a Facebook page. Run by the Hall administrator. (Social media policy is required)
- g) Repairs for / to Hall – To discuss: Repairs needed as follows:
 - i. Wooden Fascia vent holes, a couple have come out & one is out, needs repairing.
 - ii. Guttering needs cleaning, weeds are growing out of some areas, by the kitchen of the main hall the overflow pipe is leaking. Needs attention
 - iii. By the parish office slipped slate resting on gutter.
 - iv. Moss & mud on pavement, hazard for slipping & dirty for car park, to be pressure washed?
 - v. Ladies Toilets: has one toilet out of action, problems with leaking, has been resealed previously, but still leaking.
 - vi. Ladies Toilets: Has a lid missing from one cubicle.
 - vii. Ladies Toilets: Has one plug detached from sink, needs repairing.
 - viii. Kick boards are missing from some doors. To be replaced.
 - ix. Instead of buckets for cigarettes, have an upright or wall mounted ashtray, Prices start form £15.00 from Amazon (Wall Mounted)
 - x. In the hall entrance, have an upright hand sanitizer instead of a bottle on the table, or wall mounted sanitizer unit. Prices start from £15.00 from Amazon (Wall Mounted)
 - xi. In the hall entrance, instead of a bucket for umbrellas to have an umbrella stand. Prices start from £20.00 from Amazon.
 - xii. Kettle in the main hall kitchen broken, require a new kettle.
 - xiii. Sign by the main door for Hall bookings is incorrect, need correct signage
 - xiv. Sealant on main kitchen hall door needs resealing, when it rains the kitchen floods by the door,
 - xv. Fluorescent light in main hall needs replacing.
 - xvi. Fluorescent light in parish office, keeps flickering, needs attention.

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- 9. Planning matters: Town and Country Planning Act 1990 - To consider and make observations on all planning applications received and to note planning approvals, refusals, enforcement complaints and appeal decisions advised by the Borough Council - To include those received between the day of posting this notice and the day of the meeting**

Application No: B/21/0039 – Dated 25th October 21 – Land off Wyberton Low Road, Wyberton, Boston, PE21 7SF – Councillor Richard Austin, has advised Boston Borough Council Planning Department that this is not under Wyberton Parish Council.

Application No: B/21/0450 – Dated 14th October 21 – 106 West End Road, Wyberton, Boston, PE21 7LP – Rear Extension & alterations at the above address.

Application No: B/21/0459 – Dated 20th October 21 – Proposed development of 16 dwellings & associated infrastructure at Land to the rear of Healey Close, Wyberton, PE21 7NS

Application No: B/21/0468 – Dated 1st November 21 – Proposed residential dwelling at Land adj to Holly House, 84 Causeway East, Wyberton PE21 7AR.

10. Correspondence and requests received

None received.

Next Meeting: 14th December 2021 at 7pm in Wyberton Parish Hall.

11. Closed Session – Staffing Matters.