WYBERTON PARISH COUNCIL

Mrs Val Austin, The Clerk, Wyberton Community Centre, 295 London Road, Wyberton, PE21 7DE
Telephone: 01205 351450
Email: clerk@wyberton-pc.gov.uk

Dear Councillors,

You are summoned to attend the Monthly Parish Council meeting, which will be held on Wednesday 11th November 2026, at 7pm at the Wyberton Community Centre, Prince George Suite.
The business to be dealt with at the meeting is listed in this agenda.

Mrs Val Austin - The Clerk to the Parish Council. Dated: 3rd November 2026

AGENDA

1. **Chairman to open the monthly parish council meeting.**

2. **Apologies for absence:** To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting

3. **Public Forum**: To resolve to suspend the meeting for a **maximum of 10 minutes** to allow members of the public to ask questions or make short statements to the council

4. **Declarations of interest** (if any): To receive declarations of interest under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests

5. **Minutes of the Annual Parish Council meeting and Monthly Parish Council meeting held on Wednesday 14th October 2026**- To resolve as a correct record and to authorise the Chairman to sign the official minutes.

6. **Lincolnshire County and Boston Borough Councillors Reports**

   a) Cllr. Barry Daish –
   1: To discuss and resolve: LCC grant funding for New Changing room at Community Centre.
   Cllr Allan Fryer and Cllr David Williams have discussed the idea with Cllr Barry Daish.
   The grant funding expires 31st March 2026
   2: Wallace Way update - Refer to email sent 3rd November 2026 – Update at meeting.

   b) Cllr. Richard Austin

   c) Cllr. Chris Mountain

7. Clerks Report and Councillors Ongoing Items

7.1 East Coast Community Fund and Infinis– Grant Funding

- Ceiling fans – Have now been completed, waiting for the invoice to send to grant funding.
- Ceiling works have now been completed and the invoice has been sent to the grant funding company for payment.
- Electrical work is in progress
- Cllr David Williams Chair of Finance and Cllr Allan Fryer Chair of council, agreed for SJG to take over from GBSG on the intruder and fire alarms at the community centre. This was agreed as SJG were dealing with the smoke detectors, whilst the ceiling was open.
- SJG offered a better rate for the service.
- K&K windows replaced the door on the PGS on Thursday 29th October and also repaired the concrete by the front door.
- The remaining value of the invoice to be paid.
- The key man has changed the keys to the clerk's office and main front doors, and has repaired the doors in the main hall.
- SJG – Problem with setting up the hardwire in the office for the internet - ongoing
- SJG – Have hardwired the defibrator to the outside and installed the cabinet.
- The clerk to chase up the contractor for the works on the carpark barrier.

7.2 Parking at Saundergate Lane Dentist

- No further update

7.3. Update on Speeding on Low Road

- Nothing to report

7.4. Defibrillator – Outside Community Centre – Cllr Allan Fryer

- As mentioned above, SJG have installed the cabinet
- The unit to be registered with the Circuit
- Update when available

7.8 Wyberts Park and Green Space Future – Cllr Jason Stevenson

- Update when more information when available.

7.9. Internet at Community Centre – To Note

- Nothing to report, SJG are dealing with this issue with the clerk.

8. Councillors to discuss & resolve the following items:

8.1 Cllr David Williams – Liaison Meeting update

8.2 Cllr David Williams and Cllr Christabelle Horner – The Great Exhibition of Lincolnshire – Update

8.3 Cllr Allan Fryer – Price increase for hirers and storage
Cllr Allan Fryer To discuss and resolve charges for hirers with storage facilities at the Community Centre.

8.4 Letter of Appreciation – For Grantscape and Infinis
To resolve to issue a letter of appreciation to be signed by the councillors instead of the generic format. To thank the funding company for the amount of funding they have supplied the community centre.

8.5 Spar Shop defibrillator - Cllr Mike Sharp
To receive an update from Cllr Mike Sharp on discussions with the Spar shop regarding taking over responsibility for the defibrillator.

8.6 Music Licence (PRS for Music and PPL) – Cllr Jason Stevenson
To discuss and resolve for the council to consider the request for a music licence.
At present there is no music licence, as the hirers use their own licences.

9. Finance

9.1: Approve Payments of Accounts
9.2: Bank statements – Dated 11th November 2026

10. Planning matters: Town and Country Planning Act 114140 - To consider and make observations on all planning applications received and to note planning approvals, refusals, enforcement complaints and appeal decisions advised by the Borough Council – The parish clerk has delegated authority to respond to planning applications, in consultation with the councillors via email.
To include those received between the day of posting this notice and the day of the meeting

11. Next Meeting: Wednesday 9th December 2026 at 7pm

12. Any other business to be brought forward to the next meeting:

- Councillors may also give brief updates on ongoing matters; however, no decisions can be made under this item until the following month.