



WYBERTON PARISH COUNCIL

Mrs Val Austin, Clerk, Wyberton Community Centre, 295 London Road, Wyberton, PE21 7DE
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**Minutes taken by The Clerk Mrs. Val Austin
for the Parish Council meeting at Wyberton Parish Council, which was held on
Wednesday 12th November 2025 at 7.00pm at Wyberton Community Centre**

(These minutes will be checked at the next meeting before the council amends/approves them as a correct record)

Present: Cllr David Williams (Chair), Cllr Mike Sharp (Vice Chair), Cllr Maxine Stones, Cllr Allan Fryer, Cllr Jason Stevenson, Cllr Colin Clarke and the Clerk Val Austin.

Also present: Cllr Barry Daish – Lincolnshire County Councillor

The meeting was called to order at 19:00pm

1. Chairman to open the Monthly Parish Council Meeting.

Welcome, to you all.

2. Apologies for absence: To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting.

- Cllr Richard Austin – Prior Engagement
- Cllr Christabelle Horner – Unwell – Via Chairman

3. Public Forum: To resolve to suspend the meeting for a **maximum of 10 minutes** to allow members of the public to ask questions or make short statements to the council

No members of the public were in attendance.

4. Declarations of interest (if any): To receive declarations of interest under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests.

No interests declared

5. Minutes of the Parish Council meeting held on Wednesday 8th October 2025- To resolve as a correct record and to authorise the Chairman to sign the official minutes.

Cllr Allan Fryer proposed, and Cllr Colin Clarke seconded and all in favour for Chairman Cllr David Williams to sign the minutes.



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6. Lincolnshire County and Boston Borough Councillors Reports

i. Cllr. Barry Daish:

Mentioned, he has been talking to residents regarding the speed limit along West End Road. Residents also mentioned that HGV's that go along the road.

Cllr Barry Daish, has been advised to set up an action group, advised that residents need to report dangerous driving to the police, need a log of incidents to get any changes made. Cllr Allan Fryer mentioned that the parish council are still looking for volunteers for the community speed watch program and any residents interested to contact the clerk.

Also discussed the health service at Roasgraph Square in Boston and the new unit being built along the top end of London Road.

i. Cllr. Richard Austin – Not in attendance

ii. Cllr. Chris Mountain – Not in attendance

7 To appoint representatives (Co-op) for Finance committee, for the ensuring year 2025/2026

Due to low numbers of councillors in this committee, the council to Co-op a Councillor into the committee.

- Cllr Colin Clarke put himself forward for the appointment.
- Cllr Jason Stevenson proposed, and Cllr Maxine Stones seconded, all in favour.

8. Clerks Report – Ongoing Issues

8.1 Planning (Noticeboard) – Update

The Clerk has contacted the solicitors regarding planning and waiting for a reply, as no reply was received the clerk investigated this issue and found out the following information, which was emailed to the Chairman.

A noticeboard of 1.2 m2 or less can often be installed without express permission, especially by public bodies like parish councils.

Small community notice boards:

Boards of 1.2 m2 or less are often granted "deemed consent" and do not require a separate application, especially if erected by parish councils. (excluding posts) and if it is not illuminated.

Standard conditions for outdoor signs

All outdoor signs and advertisements, including notice boards, must meet five standard conditions regardless of whether they need formal consent:

- It must be kept clean and tidy.
- It must be maintained in a safe condition.
- It must have the landowner's permission to be displayed.
- It must not obstruct or endanger road, rail, air, or waterway traffic.



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- It must be removed if requested by the planning authority.
- This item to be removed from future agendas.

8.2 Drainage works at the Community Centre. - Update

The Clerk has consulted with the insurance company and waiting to hear back to who the Parish Councils new account manager is, the clerk to chase this up - Ongoing.

- All councillors agreed for a claim to be put in with the insurance company and take advise from them with regards to the drain problem.
- The clerk to arrange. – Update at December meeting.

8.3 Chairman's Regalia – Update

Cllr Allan Fryer collected the pin from Hutstons, Thank you.

The Clerk has taken the regalia to the repair shop to get the bar sewn on the ribbon, which has also been changed to blue to represent Wyberton's colours. To collect when advised ready for collection.

- Cllr David Williams advised that the regalia has been changed onto a blue ribbon.
- To be removed from future agendas.

8.4 PGS Chairs - Update

As Boston Borough Council's bulk waste would not collect the chairs, the clerk contacted a few companies for quotes for removals, price ranging from £500 - £900.

A member of the coffee morning and Cllr Allan Fryer took the chairs to the Dump multiple times (Thank you) Cllr Allan Fryer had to sign on behalf of the parish council a waste note, which the clerk has received.

- Cllr David Williams thanked Cllr Allan Fryer and the resident that helped remove the red chairs from the garden.
- To be removed from future agenda

8.5. Replacement Picnic benches to Wybert's Park - Update

The benches have arrived at the community centre, and they require some cleaning before they can be placed at Wybert's Park. Cllr Allan Fryer and Cllr David Williams will deal with. However, the Clerk and the Chairman had a meeting on 24th October with a garden contractor to discuss the replacement of the warden (see below item 9:2) the contractor can also do the repainting and installation of the benches, quote received and sent to Councillors, prior to meeting.

- Cllr David Williams advised the cost of the benches will be £450.
- All councillors agreed for the contractor to do the work.
- Cllr Allan Fryer proposed, and Cllr Mike Sharp seconded, all in favour
- The clerk to advise the contractor AGS Ground care.



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8.6. Grass Cutting. / Email received from resident regarding litter bin, at Granville Avenue. Update

The clerk has contacted LHP and Lincolnshire County Council. Waiting for a response. LCC replied asking why the Parish Council wanted the information, the clerk has gone back advising that we wish to add to our records. The clerk to chase up LCC as they still have not received the information from them. LHP have sent through a map of the grass cutting. Ongoing.

- Nothing further to report.

8.7 Streetlights – Update

The clerk has been in contact with Boston Borough Council again and was advised that some of the streetlights have been transferred to LED, however we have not received an invoice, and this is due to price differences from EON. Ongoing.

The Clerk send the second lot of streetlights for LED but received a notification that the SOX lights need to be changed first as these are older (30 years plus) The clerk sent the SOX lampposts to BBC and asked to be advised when they are changed over. There are several lights which require attention, details to be sent to councillors before the meeting. – Ongoing.

- After discussions, councillors decided to pause the work until we have received an invoice from Boston Borough Council for the work that has already been done and after the finance meeting.

8.8 Land Parthian Avenue – Update

The clerk has been in contact with Browns, and they will go out and look at the land and come back to the Clerk with more information, after the valuation. – Ongoing

- After discussions it was decided that the clerk to chase this up.

8.9. Thank you letter to, Focus Buildings and Bathrooms,

The clerk has sent a letter of appreciation – To be removed from future agenda's

- Cllrs resolved that this item to be removed from future agendas.

8.10. East Coast Community Fund - Grant application update – Cllr David Williams.

Received notification that the PC has been awarded the grant – Update when available

- Cllr David Williams and the clerk to find the legal documents required
- The clerk to check what else is required
- Ongoing

8.11 Brown Signs beside the Football Stadium – Cllr David Williams

The Clerk has written to the Football stadium and sent the reply via email. – To be removed from future agendas.

- No further action required – To be removed from future agendas.



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8.12 Resident complaints regarding the parking on Saundergate Lane Dentist

The Clerk has now written to the dentist. – To be removed from future agendas, or until needs to be added again.

- After discussions councillors resolved for the clerk to send letters to the Hairdressers and the fitness studio regarding the parking issues.
- Cllr Colin Clarke proposed, and Cllr Allan Fryer seconded for the letters to be sent.
- Cllr Mike Sharp mentioned that double yellow lines are required regarding Saundergate parking issues. All Cllrs agreed for the clerk to write to LCC and to copy in Cllr Barry Daish.
- Cllr Colin Clarke proposed, and Cllr Allan Fryer seconded for the clerk to write to LCC.

8.13 All Councillors to attend the Christmas / Traditional Fayre on 22nd November 2025 – Events Committee

The Clerk has sent a rota out to the councillors and have received a reply from the following councillors: Thank you.

Cllr David Williams – Time Slot 1:30pm-3pm

Cllr Mike Sharp – Time Slot 4:30pm – 6pm

Cllr Christabelle Horner – Time Slot – 3pm – 4:30pm

Cllr Colin Clarke – 6pm-8pm

Waiting for confirmation from Cllr Richard Austin and Cllr Maxine Stones.

- Nothing to report.

8.14 Bus Shelter Replacement – London Road (Tytton Lane West Junction) – To Note

Lincolnshire County Council (LCC) has proposed replacing the bus shelter located on London Road at the junction with Tytton Lane West. Following discussions between the Clerk and the Chairman, it has been agreed that the replacement may proceed. Matters relating to ownership and insurance will be addressed in due course.

LCC has advised that they now consider themselves responsible for the ownership of this shelter. They have also identified four other locations where ownership remains unclear.

The Clerk is not aware of any bus shelters currently owned by the Parish Council.

- Cllr Jason Stevenson mentioned that this should be added to Parish Online, but not a parish council responsibility but belonging to LCC.
- As previously mentioned, ownership talks to take place at a later date.



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9. Update on Items from previous Agenda items:

9.1. Speeding and traffic / Radar Signs – Meeting update – Cllr Allan Fryer. – Ongoing

The Clerk emailed Cllr Allan Fryer with the response from The Lincolnshire Road Safety Partnership.

- Cllr Allan Fryer mentioned that the council are looking for more volunteers, and Cllr Barry Daish would like to be involved. Cllr Allan Fryer to deal directly with Cllr Barry Daish.
- To be removed from the agenda until more information comes available.

9.2. Lawnmower Update – Cllr David Williams

The Clerk and Chairman had a meeting with a garden contractor regarding the grass and hedges that require maintenance in the village and community centre on the 24th October. We are awaiting the quote and will show at the full council meeting.

The contactors would use their own equipment and have the necessary insurances. This would save the Parish council purchasing a new lawnmower.

The price mentioned at the meeting was very competitive.

- Cllr David Williams explained to the other councillors about the meeting and the price that was quoted. All councillors resolved for AGS Ground Care to cut the community centre grass, Parthian Avenue play park and any other cuts that are required around the village.
- Price £75 every two weeks or when required.
- Cllr Allan Fryer proposed, and Cllr Colin Clarke seconded and all in favour.
- The clerk to contact AGS Ground Care.
- With regards to the lawnmower, the councillors advised that Sellers may want the mower for parts, the clerk to contact sellers and ask the question.
- Cllr Allan Fryer proposed, and Cllr Mike Sharp seconded and all in fa

9.3 Burial Ground Grass Cutting for 2026 – Cllr Richard Austin – Carried over from October meeting.

Cllr Richard Austin would like to discuss the grass cutting contractors for 2026.

- In the absence of Cllr Richard Austin, Cllr Mike Sharp explained that the grass cutting at the churchyard is very satisfactory and they would like to continue with T H Blackamore for a further year, subject to contract prices.
- Cllr Colin Clarke proposed, and Cllr Allan Fryer seconded, and all in favour.
- Cllr Mike Sharp to relay the information to Cllr Richard Austin.

9.4 Traffic Lights at West End Road, Saundergate, London Road Junction. – Cllr Richard Austin

Cllr Richard Austin would like to discuss the option to consider traffic lights at the above-mentioned junction, this is due to the amount of traffic at these junctions and how hard it is to get out of these junctions.

- As Cllr Richard Austin was not in attendance, Cllr David Williams said that there was nothing to discuss or propose. – To be taken off future agendas, until more information comes forward.



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9.5 Speed Indicator Sign – Causeway – Request from Resident.

A resident has contacted Lincolnshire Road Safety Partnership, with concerns with the traffic speeds along Causeway on a Saturday and especially when the football is on. They requested the LRSP install a speed indicator sign. They contacted the resident explaining that they should speak to the Parish Council.

- After discussions it was resolved that the clerk write to the resident explaining that at present the PC cannot do anything, waiting for speed watch to be set up to send information to the relevant department.

Councillor Richard Austin arrived at 20:08pm

Councillors to discuss & resolve the following items:

10.1 Winter Newsletter update

From the October meeting it was decided to extend the newsletter to add advertising. The clerk has now added the information required.

- All councillors happy with the updates of the newsletter
- Cllr Mike Sharp mentioned that the deliveries would go out with the church newsletter.
- Some councillors would be able to help with deliveries, as well as volunteers delivering the newsletter.
- Cllr Richard Austin suggested that some deliveries be given to trustworthy teenagers (paying fee) Cllr David Williams suggested the caretaker delivery the newsletters.
- Cllr Allan Fryer proposed, and Cllr Maxine Stones seconded, all in favour.

10.2 200-Year-old Map of Wyberton

From the previous meetings public forum, Cllr Nick White from Leverton showed the councillors the map of Wyberton. Do the parish council wish to purchase the map at a cost of £250.00 without framing as this would be an extra cost.

- Cllr David Williams asked the councillors if they were interested in the map
- All councillors resolved not to have the map and the added cost of the framing.
- The Clerk to let Cllr Nick White know that it is not required.
- Cllr Mike Sharp proposed, and Cllr Colin Clarke seconded.

10.3 Non-Profit Microsoft Office – Cllr Jason Stevenson

Cllr Jason Stevenson to explain the reasoning for purchasing Microsoft Office for document sharing.

- Councillors discussed the merits of having Microsoft Office, however the price is a factor of not having it for all councillors and the clerk.
- The councillors resolved, all in favour of the clerk trialing the free version.



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10:4 Discussion regarding Doctors Surgery – Cllr Jason Stevenson

Cllr Jason Stevenson to discuss the integrated health and care centre at Rosegarth Square in Boston, and the need for Wyberton to be in talks with NHS care board.

- After discussions, the councillors resolved to remove this item until further information is available.

11. Finance

11.1: Approve Payments of Accounts –

Cllr Allan Fryer proposed, and Cllr Jason Stevenson seconded for Cllr David Williams to sign November 2025 payment lists.

11.2: Bank statements – Dated 12th November 2025

Community Account Balance £2,499.39

Commercial Account Balance £45,855.31

12. **Planning matters: Town and Country Planning Act 1990** - To consider and make observations on all planning applications received and to note planning approvals, refusals, enforcement complaints and appeal decisions advised by the Borough Council – The parish clerk has delegated authority to respond to planning applications, in consultation with the councillors via email.

To include those received between the day of posting this notice and the day of the meeting

13. Next Meeting: Wednesday 10th December 2025 at 7pm

14. Any other business to be brought forward to the next meeting/notes

- Cllr David Williams read out an email received from a resident with regards to the waste site along Causeway East.
- Councillors resolved for the clerk to contact environmental health at Boston Borough Council and to reply to the resident, copying in Cllr Barry Daish.
- Update in December meeting
- Cllr Allan Fryer mentioned the poppies that needed to be taken down in the village, Cllr David Williams, Cllr Mike Sharp and Cllr Colin Clarke to help with this and to also put up the Christmas Plaques.
- Cllr David Williams advised that he would not be in attendance for the December meeting.

With no other matters, the meeting closed at 20:49 pm

Signed:

Date: