



Mrs Val Austin Clerk, Wyberton Community Centre, 295 London Road, Wyberton, PE21 7DE  
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Dear Councillors,

You are summoned to attend the meeting for Wyberton Parish Council Finance Committee, which will be held on Wednesday 26<sup>th</sup> November 2025 at 10:30am in the meeting room at Wyberton Community Centre.

The business to be dealt with at the meeting is listed in this agenda.

*V Austin*

Mrs Val Austin, Clerk to Wyberton Parish Council, Dated - November 19<sup>th</sup> 2025

## AGENDA

- 1. To elect a chairman** – For the Finance Committee - for the ensuing year 2025/2026
- 2. Signing of the Declaration of Acceptance of Office** by the Chairman to be witnessed by the Proper Officer.
- 3. Chairman to open the meeting:**
- 4. Signing of the Minutes:** Signing of the 2024-2025 minutes.
5. There will be a **5-minute public forum** if needed at 10:30am when members of the public may make short statements to the Council:
- 6. Apologies for absence:** To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting
7. To discuss items relating to the Finance for Wyberton Parish Council.
  - a. Open via Lloyds a new bank account for bookings and deposits.
  - b. Purchase a card machine for use at events and use for bookings.
  - c. Enquire with Scribe (accounts package) regarding purchasing their bookings system, which integrates with the accounts package.
  - d. Discuss the budget for the year 2026-2027
  - e. Agree the figure for the precept for the year 2026-2027

# WYBERTON PARISH COUNCIL

## COMMUNITY CENTRE