



WYBERTON PARISH COUNCIL

Mrs Val Austin, The Clerk, Wyberton Community Centre, 295 London Road, Wyberton, PE21 8DE
Telephone: 01205 351450
Email: clerk@wyberton-pc.gov.uk

Dear Councillors,

You are summoned to attend the Monthly Parish Council meeting, which will be held on Wednesday 12th November 2025, at 7:00pm at the Wyberton Community Centre Meeting room.
The business to be dealt with at the meeting is listed in this agenda.

Mrs Val Austin - The Clerk to the Parish Council. Dated: 3rd November 2025.

AGENDA

- 1. Chairman to open the meeting.**
- 2. Apologies for absence:** To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting
- 3. Public Forum:** To resolve to suspend the meeting for a **maximum of 10 minutes** to allow members of the public to ask questions or make short statements to the council
- 4. Declarations of interest** (if any): To receive declarations of interest under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests
- 5. Minutes of the Parish Council meeting held on Wednesday 8th October 2025-** To resolve as a correct record and to authorise the Chairman to sign the official minutes.
- 6. Lincolnshire County and Boston Borough Councillors Reports**
 - i. Cllr. Barry Daish
 - i. Cllr. Richard Austin
 - ii. Cllr. Chris Mountain
- 7. To appoint representatives (Co-op) for Finance committee,** for the ensuring year 2025/2026
Due to low numbers of councillors in this committee, the council to Co-op a councillor into the committee.



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8. Clerks Report – Ongoing Issues

8.1 Planning (Noticeboard) – Update

The Clerk has contacted the solicitors regarding planning and waiting for a reply, as no reply was received the clerk investigated this issue and found out the following information, which was emailed to the Chairman.

A noticeboard of 1.2 m2 or less can often be installed without express permission, especially by public bodies like parish councils.

Small community notice boards:

Boards of 1.2 m2 or less are often granted "deemed consent" and do not require a separate application, especially if erected by parish councils. (excluding posts) and if it is not illuminated.

Standard conditions for outdoor signs

All outdoor signs and advertisements, including notice boards, must meet five standard conditions regardless of whether they need formal consent:

- It must be kept clean and tidy.
- It must be maintained in a safe condition.
- It must have the landowner's permission to be displayed.
- It must not obstruct or endanger road, rail, air, or waterway traffic.
- It must be removed if requested by the planning authority.

8.2 Drainage works at the Community Centre. - Update

The Clerk has consulted with the insurance company and waiting to hear back to who the Parish Councils new account manager is, the clerk to chase this up - Ongoing.

8.3 Chairman's Regalia – Update

Cllr Allan Fryer collected the pin from Hutstons, Thank you.

The Clerk has taken the regalia to the repair shop to get the bar sewn on the ribbon, which has also been changed to blue to represent Wyberton's colours. To collect when advised ready for collection.

8.4 PGS Chairs - Update

As Boston Borough Council's bulk waste would not collect the chairs, the clerk contacted a few companies for quotes for removals, price ranging from £500 - £900.

A member of the coffee morning and Cllr Allan Fryer took the chairs to the Dump multiple times (Thank you) Cllr Allan Fryer had to sign on behalf of the parish council a waste note, which the clerk has received.

8.5. Replacement Picnic benches to Wybert's Park - Update

The benches have arrived at the community centre, and they require some cleaning before they can be placed at Wybert's Park. Cllr Allan Fryer and Cllr David Williams will deal with. However, the Clerk and the Chairman had a meeting on 24th October with a garden contractor to discuss the replacement of the warden (see below item 9:2) the contractor can also do the repainting and installation of the benches, quote received and sent to Councillors, prior to meeting.

8.6. Grass Cutting. / Email received from resident regarding litter bin, at Granville Avenue. Update

The clerk has contacted LHP and Lincolnshire County Council. Waiting for a response. LCC replied asking why the Parish Council wanted the information, the clerk has gone back advising that we wish to add to our records. The clerk to chase up LCC as they still have not received the information from them. LHP have sent through a map of the grass cutting. Ongoing.

8.7 Streetlights – Update

The clerk has been in contact with Boston Borough Council again and was advised that some of the streetlights have been transferred to LED, however we have not received an invoice, and this is due to price differences from EON. Ongoing.

The Clerk send the second lot of streetlights for LED but received a notification that the SOX lights need to be changed first as these are older (30 years plus) The clerk sent the SOX lampposts to BBC and asked to be advised when they are changed over. There are several lights which require attention, details to be sent to councillors before the meeting. – Ongoing.

8.8 Land Parthian Avenue – Update

The clerk has been in contact with Browns, and they will go out and look at the land and come back to the Clerk with more information, after the valuation. – Ongoing

8.9. Thank you letter to, Focus Buildings and Bathrooms,

The clerk has sent a letter of appreciation – To be removed from future agenda's

8.10. East Coast Community Fund - Grant application update – Cllr David Williams.

Received notification that the PC has been awarded the grant – Update when available



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8.11 Brown Signs beside the Football Stadium – Cllr David Williams

The Clerk has written to the Football stadium and sent the reply via email. – To be removed from future agendas.

8.12 Resident complaints regarding the parking on Saundergate Lane Dentist

The Clerk has now written to the dentist. – To be removed from future agendas, or until needs to be added again.

8.13 All Councillors to attend the Christmas / Traditional Fayre on 22nd November 2025 – Events Committee

The Clerk has sent a rota out to the councillors and have received a reply from the following councillors: Thank you.

Cllr David Williams – Time Slot 1:30pm-3pm

Cllr Mike Sharp – Time Slot 4:30pm – 6pm

Cllr Christabelle Horner – Time Slot – 3pm – 4:30pm

Cllr Colin Clarke – 6pm-8pm

Waiting for confirmation from Cllr Richard Austin and Cllr Maxine Stones.

8.14 Bus Shelter Replacement – London Road (Tytton Lane West Junction) – To Note

Lincolnshire County Council (LCC) has proposed replacing the bus shelter located on London Road at the junction with Tytton Lane West. Following discussions between the Clerk and the Chairman, it has been agreed that the replacement may proceed. Matters relating to ownership and insurance will be addressed in due course.

LCC has advised that they now consider themselves responsible for the ownership of this shelter. They have also identified four other locations where ownership remains unclear. The Clerk is not aware of any bus shelters currently owned by the Parish Council.

9. Update on Items from previous Agenda items:

9.1. Speeding and traffic / Radar Signs – Meeting update – Cllr Allan Fryer. – Ongoing

The Clerk emailed Cllr Allan Fryer with the response from The Lincolnshire Road Safety Partnership.

Ongoing.

9.2. Lawnmower Update – Cllr David Williams

The Clerk and Chairman had a meeting with a garden contractor regarding the grass and hedges that require maintenance in the village and community centre on the 24th October. We are awaiting the quote and will show at the full council meeting.

The contractors would use their own equipment and have the necessary insurances. This would save the Parish council purchasing a new lawnmower.

The price mentioned at the meeting was very competitive. – Update at meeting.

9.3 Burial Ground Grass Cutting for 2026 – Cllr Richard Austin – Carried over from October meeting.

Cllr Richard Austin would like to discuss the grass cutting contractors for 2026.

9.4 Traffic Lights at West End Road, Saundergate, London Road Junction. – Cllr Richard Austin

Cllr Richard Austin would like to discuss the option to consider traffic lights at the above-mentioned junction, this is due to the amount of traffic at these junctions and how hard it is to get out of these junctions.

9.5 Speed Indicator Sign – Causeway – Request from Resident.

A resident has contacted Lincolnshire Road Safety Partnership, with concerns with the traffic speeds along Causeway on a Saturday and especially when the football is on. They requested the LRSP install a speed indicator sign. They contacted the resident explaining that they should speak to the Parish Council.

10. Councillors to discuss & resolve the following items:

10.1 Winter Newsletter update

From the October meeting it was decided to extend the newsletter to add advertising. The clerk has now added the information required.

10.2 200-Year-old Map of Wyberton

From the previous meetings public forum, Cllr Nick White from Leverton showed the councillors the map of Wyberton. Do the parish council wish to purchase the map at a cost of £250.00 without framing as this would be an extra cost.

10.3 Non-Profit Microsoft Office – Cllr Jason Stevenson

Cllr Jason Stevenson to explain the reasoning for purchasing Microsoft Office for document sharing.



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10:4 Discussion regarding Doctors Surgery – Cllr Jason Stevenson

Cllr Jason Stevenson to discuss the integrated health and care centre at Rosegarth Square in Boston, and the need for Wyberton to be in talks with NHS care board.

11. Finance

11.1: Approve Payments of Accounts

11.2: Bank statements – Dated 12th November 2025

- 12. Planning matters:** Town and Country Planning Act 1990 - To consider and make observations on all planning applications received and to note planning approvals, refusals, enforcement complaints and appeal decisions advised by the Borough Council – The parish clerk has delegated authority to respond to planning applications, in consultation with the councillors via email.

To include those received between the day of posting this notice and the day of the meeting

- 13. Next Meeting:** Wednesday 10th December 2025 at 7pm

- 14. Any other business to be brought forward to the next meeting:**

Meeting Closed at: