



# WYBERTON PARISH COUNCIL

Mrs Val Austin, Clerk, Wyberton Community Centre, 295 London Road, Wyberton, PE21 7DE  
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**Minutes taken by The Clerk (Locum) Mrs. Laura Forman  
for the Parish Council meeting at Wyberton Parish Council, which was held on  
Wednesday 9<sup>th</sup> July 2025 at 7.00pm at Wyberton Community Centre**

(These minutes will be checked at the next meeting before the council amends/approves them as a correct record)

**Present:** Cllr David Williams (Chair), Cllr Mike Sharp (Vice Chair), Cllr Maxine Stones, Cllr Allan Fryer and the Locum Clerk Laura Forman.

Also present: Cllr Barry Daish.  
One member of the public.

The meeting was called to order at 19:00pm

**1. Chairman to open the Monthly Parish Council Meeting.**

Hello, and welcome to the meeting.

**2. Apologies for absence:** To receive and accept apologies where valid reasons for absence have been given to the Locum Clerk prior to the meeting.

- Cllr Richard Austin – Prior Commitment.
- Cllr Jason Stevenson – Work Commitment.

**3. Public Forum** To resolve to suspend the meeting for a **maximum of 10 minutes** to allow members of the public to ask questions or make short statements to the council.

- One member of the public was present.

**4. Declarations of interest** (if any): To receive declarations of interest under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests

- None declared.

**5. Minutes of the Parish Council meeting held on Wednesday 11<sup>th</sup> June 2025** – To resolved as a correct record and to authorise the Chairman to sign the official minutes.

- Proposed by Cllr Allan Fryer, seconded by Cllr Mike Sharp.
- Cllr David Williams (Chair) agreed and signed the minutes.

**6. Lincolnshire County and Boston Borough Councillors.**

1. - Cllr Mr. Richard Austin – Not in attendance.
2. - Cllr Mr. Chris Mountain – Not in attendance.
3. - Cllr Barry Daish

Cllr Barry Daish enquired as to whether the Parish Council would be willing to invite other Lincolnshire County Councillors to attend Parish Council meetings as he feels that this would be beneficial for councillors to see how different Parish councils conduct their meetings and to provide more in-depth local knowledge.



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Following discussion, Cllr David Williams agreed that the Parish council would be agreeable to this.

A discussion was held regarding the recent planning applications at the Quadrant, Cllr Daish reported an interest in whether there were to be any play areas or additional parking for residents built under the current plans.

Cllr Daish has been given a position on the boards overseeing funding of projects by the County council; expressing a desire to prevent wastage of funds and promote transparency. Cllr Daish stated that his main concern is improving conditions and services for local people and asked that any concerns or issues be emailed so that they may be directed to the correct department to be addressed.

Cllr Daish reported achievements that have already been made during his time as a Lincolnshire County Councillor, for example, the proposal to dump Nuclear waste in the Lincolnshire area has been stopped.

### **7. Clerks Report – Ongoing issues**

#### **7.1 Noticeboard – Update**

Following discussion, all agreed for Cllr David Williams and Cllr Allan to chase all contractors previously invited to quote to install the noticeboard. Clerk to chase the solicitor regarding advice on whether planning permission is required prior to installation.

#### **7.2 Additional works to the Fire Alarm system.**

The Independent Fire Risk Assessment has been received by the Clerk and will be distributed to the Councillors in due course. Cllr David Williams has contacted Lincolnshire Fire and Rescue to arrange a visit to the Community Centre, date to be confirmed. - Ongoing.

#### **7.3 Drainage works at the Community Centre.**

The Clerk is still awaiting a response from the Insurance provider regarding cover for the additional drainage works – an update will be provided when available.

#### **7.4 Resident request for Salt/Grit bin.**

Following discussion and review of the resident's most recent correspondence, it was resolved that the Parish Council are unable to proceed with the request at present due to insufficient information (The Clerk has submitted a request to Lincolnshire County Council, reference 4204987). The Clerk directed to email Cllr Barry Daish to request further details regarding the locations of all existing salt/grit bins in the areas and to respond directly to the resident (later) to ascertain the reason behind the request and the requested location for the salt/grit bin to be sited.

#### **7.5 Community Centre Committee – Update on Events for 2025 – Cllr A Fryer**

Cllr Allan Fryer stated that two events had been arranged for 2025:

- A Quiz night to be held on 16<sup>th</sup> August 2025; offering a meal of Lincolnshire sausages and mashed potatoes included in the ticket price of £6.50 (Vegetarian alternative will be provided upon request). Each team will have a maximum of six participants and hot

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Minutes for the Monthly meeting of Wyberton Parish Council - Meeting 9<sup>th</sup> July 2025.

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beverages will be able to purchase on the evening. Attendees are welcome to bring their own drinks. This event has been advertised on social media and that flyers and posters are being distributed throughout the Parish and local shops.

- Christmas Fair to be held in November 2025. Information on arrangements to be provided at a later date.

### **7.6 Community Centre Committee – Update on Terms and Conditions of Hire.**

The Community Centre Committee have updated the existing terms and conditions for Hirers. The new terms and conditions are now in effect for all hirers of the Community Centre.

### **7.7 Community Centre Committee – Regular Hirers responsibilities reminder.**

The Community Centre Committee have issued a letter to all regular hirers of the community Centre to remind them of their responsibilities of hire. Cllr Allan Fryer stated that this provides clarity, especially on some issues which were beginning to become problematic.

### **7.8 Community Centre Committee – Questionnaire to Hirers.**

The Community Centre Committee have introduced a questionnaire which is now being sent out to all hirers to gain feedback which can be used to improve the services provided by the Community Centre.

### **7.9 Chairman’s Regalia - Update.**

The Clerk has reported that the previous Jeweller used by the Parish Council to engrave the Chairman’s regalia is unable to source the gold plaque bars which bear the Chairmans name. Following discussion, the Clerk to contact two further companies suggested by the Councillors. - Ongoing.

## **8. Councillors update on previous agenda items – To Note / To discuss and resolve**

### **8.1 Speeding and Traffic / Radar signs – Meeting Update – Cllr Allan Fryer.**

- Cllr Allan Fryer confirmed that he has still not received an update from Lincolnshire Road Safety Partnership following their meeting.
- Cllr Allan Fryer confirmed that another volunteer had signed up for speed training.
- Resolved – Cllr Allan Fryer to chase Lincolnshire Road Safety Partnership for a response and that an appeal for additional volunteers to undergo speed training by posted on social media platforms.

### **8.2 United Charities Trust - Update – Cllr D. Williams**

- Cllr David Williams confirmed that a response from the former trustees had been received however that Parish Council’s request for the Trustees to provide confirmation from their solicitor stating that there are no outstanding issues concerning reappointment, remain unaddressed. The Trustees have stated that they have only consulted with the Charities commission, who have informed them that they still hold responsibilities. The former trustees have requested a meeting with the Parish Council.
- At the previous meeting, it was resolved for the nominees; Mr. Colin Clark and Mr. James Cantwell be awarded the position of Trustee following receipt and acceptance of paperwork.



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- Following discussion, it was resolved that the previous nominees Mr. Colin Clark and Mr. James Cantwell are now officially trustees of the United Charities Trust. Cllr Mike Sharp to update the system with details of the new trustees and that an Annual General Meeting can be held. Cllr David Williams to draft an official response to the former Trustees inviting them to attend the next Parish Council meeting to discuss the issues regarding reappointment.

### **8.3 East Coast Community Fund – Grant Application – Cllr D. Williams**

- Cllr David Williams has confirmed that he has received all quotations required for the East Coast Community Grant application and that he will be submitting the application ahead of the deadline on 31<sup>st</sup> July 2025.
- Cllr David Williams confirmed that the replacement furniture for Prince George Suite would not be included in the application; as the condition of using local suppliers had been problematic. Suitable furniture had been sourced from a national chain; but the cost of similar furniture was a local supplier was considerably more expensive.
- Resolved - All agreed to Cllr David Williams to submit the application and for Cllr Allan Fryer to arrange for the purchase of the replacement furniture for Prince George Suite with the Clerk.

### **8.4 Replacement benches to Wybert's Park**

- Following discussion, it was resolved for Cllr Allan Fryer to chase Cllr Chris Mountain regarding the supply and possible installation of two metal benches salvaged from Boston central park. Cllr Allan Fryer requested that it be noted that a further two metal benches have been kindly donated by the Wyberton Wombles but these are not yet fixed in place.

## **9. Councillors to discuss and resolve the following items:**

### **9.1 Boston Borough Council Parish Liaison Meeting – Cllr David Williams.**

- Cllr David Williams provided an update on the items discussed at the recent Parish Liaison meeting held at Boston Borough Council Offices. Items discussed included the recent theft of Livestock in the local area, the introduction of a new food waste bin system and finally that Boston Borough Council have been awarded funding towards Local Neighbourhood planning which will include some areas of Wyberton Parish.

### **9.2 Email received from resident regarding Grass cutting.**

- Discussion regarding a recent email received from a resident regarding the area of grass between Causeway and Saundergate Lane.  
- Resolved – Clerk to contact the resident to state that the Parish Council will investigate as to who is responsible for cutting the grass on this area of land.



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### 9.3 Email received from resident regarding litter bin at Granville Avenue.

- Discussion regarding the request for an additional bin to be placed around the site of the pumping station on Parthian Avenue, at the end of Granville road.
- Resolved – Clerk to contact the resident to state that the Parish council will take the request into consideration and will investigate as to who is responsible for this area of land.

### 10: Finance

- 10.1: Approve Payments of Accounts
  - Resolved – All Councillors approved, and Cllr David Williams signed the payment list.
  - Payments to be made July 2025 - £7,706.53
  - Payments made in between meetings - £881.99
  - Receipts received from 11<sup>th</sup> June 2025 – 9<sup>th</sup> July 2025 - £2,090.50
- 10.2: Bank statements – 9<sup>th</sup> July 2025
  - Treasurers Balance - £3,313.70
  - Business Bank Insta - £35,770.05
  -

- 11: Planning matters:** Town and Country Planning Act 1990 - To consider and make observations on all planning applications received and to note planning approvals, refusals, enforcement complaints and appeal decisions advised by the Borough Council – The parish clerk has delegated authority to respond to planning applications, in consultation with the Councillors via email.

**To include those received between the day of posting this notice and the day of the meeting**

B/25/0249 – Application to make amendments to a Hazardous Substance Consent previously approved under application B/21/0293 at Calders & Grandidge, 197, London Road, Wyberton, Boston, Lincolnshire, PE21 7HJ.

- No objections received.

**Next Meeting:** Wednesday 13<sup>th</sup> August 2025 at 19.00 pm

With no other matters, the meeting closed at 20:25 pm

Signed:

Date: