



WYBERTON PARISH COUNCIL

Mrs Val Austin, The Clerk, Wyberton Community Centre, 295 London Road, Wyberton, PE21 7DE
Telephone: 01205 351450
Email: clerk@wyberton-pc.gov.uk

Dear Councillors,

You are summoned to attend the Monthly Parish Council meeting, which will be held on Wednesday 8th October 2025, at 7:00pm at the Wyberton Community Centre Meeting room.
The business to be dealt with at the meeting is listed in this agenda.

Mrs Val Austin - The Clerk to the Parish Council. Dated: 30th September 2025.

AGENDA

1. **Chairman to open the meeting.**
2. **Co-Opting**
 - i. To consider the applications for the casual vacancies on the council & co-opt a new councillor.
 - ii. To receive the signed acceptance of office from the newly co-opt councillor.
3. **Apologies for absence:** To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting
 - Cllr Jason Stevenson – Prior Work Commitment
 - Cllr Allan Fryer – Prior commitment
 - Cllr Mike Sharp – Prior commitment
4. **Public Forum:** To resolve to suspend the meeting for a **maximum of 10 minutes** to allow members of the public to ask questions or make short statements to the council
5. **Declarations of interest** (if any): To receive declarations of interest under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests
6. **Minutes of the Parish Council meeting held on Wednesday 13th August 2025-** To resolve as a correct record and to authorise the Chairman to sign the official minutes. (Please note no meeting was held in September)
7. **Lincolnshire County and Boston Borough Councillors Reports**
 - i. Cllr. Barry Daish
 - iii. Cllr. Richard Austin
 - iv. Cllr. Chris Mountain

Clerks Report – Ongoing Issues

8.1. Note for Councillors.

As you are all aware, the Clerk has been off due to long-term sickness, which has resulted in a number of tasks not being completed. These tasks will be addressed and, hopefully, completed before the next meeting in November 2025.

8.2. Planning (Noticeboard) – Update

The Clerk has contacted the solicitors regarding planning and waiting for a reply. No further information at this stage. – Ongoing

8.3 Drainage works at the Community Centre. - Update

The Clerk has consulted with the insurance company and waiting to hear back to who the Parish Councils new account manager is, the clerk to chase this up - Ongoing.

8.4. Chairman's Regalia – Update

The clerk has been in touch with Hutson's, after approval from the Chair, the Clerk arranged with Hutson's to find a supplier for the gold bar. The Clerk is waiting to hear back from Hutson's to when the engraving is complete. Once completed the clerk to find somewhere for the regalia to be repaired, as the main crest has come away from the material – Ongoing.

8.5 PGS Chairs - Update

The old chairs, the clerk has contacted Boston Borough Council bulk waste for collection at a cost. Boston Borough Council have replied and stated that there is too much to be collected and they are unable to give a quote – The clerk is looking for someone else to do the collection. The Clerk has also emailed Cllr Chris Mountain for help with Boston Borough Council - Ongoing.

8.6. Replacement Picnic benches to Wybert's Park - Update

The benches have arrived at the community centre, and they require some cleaning before they can be placed at Wybert's Park. Cllr Allan Fryer and Cllr David Williams will deal with. – Ongoing.

8.7. Grass Cutting. / Email received from resident regarding litter bin, at Granville Avenue. Update

The clerk has contacted LHP and Lincolnshire County Council. Waiting for a response. LCC replied asking why the Parish Council wanted the information, the clerk has gone back advising that we wish to add to our records. The clerk to chase up LCC as they still have not received the information from them nor LHP - Ongoing.

8.8 Streetlights – Update

The clerk has been in contact with Boston Borough Council, to start on the transformation of the streetlights to LED. The clerk to chase up the department as they have not heard back from the department, regarding the work to be carried out. – Update when available.

8.9 Land Parthian Avenue – Update

The land has been transferred to Wyberton Parish Council on the 1st of September 2025. The clerk to confirm with Chatterton's regarding the value of the land (estimate £80k) for insurance purposes with our insurance company – Ongoing

8.10. Thank you letter to, Focus Buildings and Bathrooms,

The clerk to write a letter to the above – Ongoing

8.11 GP Surgery at The Quadrant

The clerk to find out any information on the planning application which was approximately 2 years ago for a doctor's surgery at The Quadrant. – Ongoing

8. Update on Items from previous Agenda items:

9.1. Speeding and traffic / Radar Signs – Meeting update – Cllr Allan Fryer. – Ongoing

The Clerk emailed Cllr Allan Fryer with the response from The Lincolnshire Road Safety Partnership. Ongoing.

9.2. East Coast Community Fund - Grant application update – Cllr David Williams.

Waiting for a decision from the grant funding. – Update when available

9.3. Mission statement to be adopted

As agreed in the August meeting, item 3-6 need amendments. – Ongoing

9.4. Lawnmower Update – Cllr David Williams

Confirm which model the Parish Council are to purchase, previously sent links in an email.

9. Councillors to discuss & resolve the following items:

10.1 Brown Signs beside the Football Stadium – Cllr David Williams

Cllr David Williams mentioned in the August meeting that this item should be on the next agenda for discussion. Boston United have requested the Parish Council's support for the brown signs to remain with their five year review by Lincolnshire County Council, proposal for a letter to be sent to Boston United in response.

10.2 Burial Ground Grass Cutting for 2026 – Cllr Richard Austin

Cllr Richard Austin would like to discuss the grass cutting contractors for 2026.

10.3 Traffic Lights at West End Road, Saundergate, London Road Junction. – Cllr Richard Austin

Cllr Richard Austin would like to discuss the option to consider traffic lights at the above-mentioned junction, this is due to the amount of traffic at these junctions and how hard it is to get out of these junctions.

10.4 Closure Order for the Folly Pad Foot pass – Cllr Richard Austin

A closure order for the Folly Pad Foot pass during the Cyden Homes construction work on Tytton Lane East. More details at the meeting.

10.5 Resident complaints regarding the parking on Saundergate Lane Dentist – Cllr Allan Fryer

Many residents have complained regarding the parking outside the dentist surgery, vehicles are parking too close to the Junction making it difficult for cars to pull out or to see on coming vehicles making this dangerous. Could a letter be sent to the Dentist or can the PC request yellow lines?

10.6 All Councillors to attend the Christmas / Traditional Fayre on 22nd November 2025 – Events Committee

A request from The Events Committee – To have a place in the PGS for the Parish Council, to represent the council, the residents to know who their representatives are and if the Parish council can help them in anyway. Cllr David Williams will explain more at the meeting.

10.7 Winter Newsletter update

The clerk to email all councillors a copy of the latest (winter) newsletter for their approval. Confirmation of printing and delivery to be arranged.

10.8 Wyberton United Charities – Cllr David Williams

Suggestion of Mrs Pat Cooper as nomination by the Chair for the re-appointment as a trustee, grounds for nomination to be explained at the meeting.

10.9 Parish Council Briefing Session – Cllr David Williams

Update on local crime issues and actions – More details at the meeting

10.10 Future of Greater Lincolnshire - Update from an engagement event – Cllr Christabelle Horner

More details at the meeting

11. Finance

- 11.1: Approve Payments of Accounts
- 11.2: Bank statements – Dated 8th October 2025
- 11.3: 2nd Instalment of the Precept received on:



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- 12. Planning matters:** Town and Country Planning Act 1990 - To consider and make observations on all planning applications received and to note planning approvals, refusals, enforcement complaints and appeal decisions advised by the Borough Council – The parish clerk has delegated authority to respond to planning applications, in consultation with the councillors via email.

To include those received between the day of posting this notice and the day of the meeting

- 13. Next Meeting:** Wednesday 12th November 2025 at 7pm

- 14. Any other business to be brought forward to the next meeting:**