



## WYBERTON PARISH COUNCIL

Mrs Val Austin, The Clerk, Wyberton Community Centre, 295 London Road, Wyberton, PE21 7DE  
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Dear Councillors,

You are summoned to attend the Monthly Parish Council meeting, which will be held on Wednesday 13<sup>th</sup> August 2025, at 7:00pm at the Wyberton Community Centre Meeting room.  
The business to be dealt with at the meeting is listed in this agenda.

**Mrs Val Austin** - The Clerk to the Parish Council. Dated: 4<sup>th</sup> August 2025.

### **AGENDA**

- 1. Chairman to open the meeting.**
- 2. Co-Opting**
  - i. To consider the applications for the casual vacancies on the council & co-opt a new councillor.
  - ii. To receive the signed acceptance of office from the newly co-opt councillor.
- 3. Apologies for absence:** To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting
  - Cllr Jason Stevenson – Prior Work Commitment
- 4. Public Forum:** To resolve to suspend the meeting for a **maximum of 10 minutes** to allow members of the public to ask questions or make short statements to the council
- 5. Flood Resilience Program Co-ordinator of Lincolnshire County Council – Program Coordinator.**  
To speak to the Parish Council of the alert systems / sensor's that have been installed on water courses in Wyberton.
- 6. Declarations of interest (if any):** To receive declarations of interest under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests
- 7. Minutes of the Parish Council meeting held on Wednesday 9<sup>th</sup> July 2025-** To resolve as a correct record and to authorise the Chairman to sign the official minutes.
- 8. Lincolnshire County and Boston Borough Councillors Reports**
  - i. Cllr. Barry Daish
  - iii. Cllr. Richard Austin
  - iv. Cllr. Chris Mountain

## 9. Clerks Report – Ongoing Issues

### 8.1. Noticeboard – Update

Cllr Allan Fryer arranged with a contractor to install the noticeboard, which was installed free of charge by Focus Bathrooms and Buildings, as they wanted to give something back to the community. Cllr Allan Fryer has requested a Thank you letter to be raised. The Clerk has contacted the solicitors regarding planning and waiting for a reply. No further information at this stage. (see item 9.1 for more information)

### 8.2 Additional works to the Fire Alarm system.

The Clerk and locum clerk are putting together the Fire Risk assessment that was issued and will present to the community centre committee, and then full council the outcome of the assessment. The assessment stated that a new Fire Alarm system is not required at this time, and that the community centre has an adequate system.

### 8.3 Drainage works at the Community Centre. - Update

The Clerk has consulted with the insurance company and was advised that the account manager has now moved on to another department. The clerk to find out who the new account manager is for advice. Ongoing.

### 8.4 Resident request for Salt/Grit bin. – Update

The clerk has emailed all councillors the reply from Lincolnshire County Council with regards to the grit bin, which has been rejected by LCC. The clerk has emailed the resident and waiting for a response. This item to be removed from the agenda.

### 8.5. Chairman's Regalia – Update

The clerk has the regalia and to take to Hutson's – Ongoing.

### 8.6. PGS Chairs - Update

The new chairs have been purchased directly from the company, and the clerk managed to get a further discount on the cost.

The old chairs, the clerk has contacted Boston Borough Council, bulk waste for collection at a cost. Ongoing.

### 8.7. Replacement Picnic benches to Wybert's Park - Update

The benches have arrived at the community centre, and they require some cleaning before they can be placed at Wybert's Park. – Ongoing.



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### **8.8. Grass Cutting. - Update**

The clerk has been in touch with the warden, asking if they could investigate the overgrown areas. The clerk has also contacted Boston Borough Council asking for a map of the area of their responsibility for grass cutting, with a reply stating that they do not cut anywhere in Wyberton. The clerk has contacted LHP and Lincolnshire County Council. Waiting for a response. Ongoing.

### **8.9. Email received from resident regarding litter bin, at Granville Avenue. - Update**

From the last meeting, the clerk to find out who is responsible for this land – Ongoing

### **9.0 Streetlights – Update**

The clerk has been in contact with Boston Borough Council, to start on the transformation of the streetlights to LED. The clerk to chase up the department as they have not heard back from the department, regarding the work to be carried out. – Update when available.

### **9.1 Land Parthian Avenue – Update**

The signed paperwork for Chattertons has been returned to the solicitors and waiting to hear back to when the land will be signed over to Wyberton Parish Council.

## **9. Update on Items from previous Agenda items:**

### **9.1. Speeding and traffic / Radar Signs – Meeting update – Cllr Allan Fryer.**

The Clerk emailed Cllr Allan Fryer with the response from The Lincolnshire Road Safety Partnership. Ongoing.

### **9.2. East Coast Community Fund - Grant application update – Cllr David Williams.**

Cllr David Williams has submitted the grant – waiting for a reply which should be in a few months' time. (Copy emailed to the clerk)

## **10. Councillors to discuss & resolve the following items:**

### **10.1. To consider GP surgery at The Quadrant – Cllr David Williams**

For all councillors to consider if The Quadrant should have a Drs surgery on the plans.

### **10.2. Mission Statement to be Adopted**

After the internal audit the auditor advised that the council should have a mission statement. Mission Statement to be Adopted by full council.

### **10.3. Advance notice – The warden is set to retire in September 2025**

The warden is set to retire in September 2025, the parish council to arrange for a replacement warden. To be agreed at the next staffing committee meeting.



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### 11. Finance

- 11.1: Approve Payments of Accounts
- 11.2: Bank statements – Dated 13<sup>th</sup> August 2025

- 12 Planning matters:** Town and Country Planning Act 1990 - To consider and make observations on all planning applications received and to note planning approvals, refusals, enforcement complaints and appeal decisions advised by the Borough Council – The parish clerk has delegated authority to respond to planning applications, in consultation with the councillors via email.

**To include those received between the day of posting this notice and the day of the meeting**

**Next Meeting:** Wednesday 10<sup>th</sup> September 2025 at 7pm