



## WYBERTON PARISH COUNCIL

Mrs Val Austin, The Clerk, Wyberton Community Centre, 295 London Road, Wyberton, PE21 7DE  
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The Monthly Parish Council meeting, will be held on Wednesday 9<sup>th</sup> July 2025, at 7:00pm at the Wyberton Community Centre Meeting room.

The business to be dealt with at the meeting is listed in this agenda.

**Mrs Val Austin** - The Clerk to the Parish Council. Dated: 2<sup>nd</sup> July 2025.

### AGENDA

1. **Chairman to open the meeting.**
2. **Apologies for absence:** To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting
  - Cllr Jason Stevenson – Prior Work Commitment
3. **Public Forum:** To resolve to suspend the meeting for a **maximum of 10 minutes** to allow members of the public to ask questions or make short statements to the council
4. **Declarations of interest** (if any): To receive declarations of interest under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests
5. **Minutes of the Parish Council meeting held on Wednesday 11<sup>th</sup> June 2025-** To resolve as a correct record and to authorise the Chairman to sign the official minutes.
6. **Lincolnshire County and Boston Borough Councillors Reports**
  - i. Cllr. Barry Daish
  - i. Cllr. Richard Austin
  - ii. Cllr. Chris Mountain



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## 7. Clerks Report – Ongoing Issues

### 7.1. Noticeboard – Update

Cllr Mike Sharp and Cllr Allan Fryer to obtain quotations for the installation of the noticeboard. Cllr David Williams has arranged for a contractor to attend the community centre, date to be confirmed.

The Clerk has contacted the solicitors regarding planning and waiting for a reply.

### 7.2 Additional works to the Fire Alarm system.

The Clerk has arranged with an independent Fire Risk assessor and have had a visit to the community centre, waiting for the final report to be sent.

Cllr David Williams has been in touch with Lincolnshire Fire and Rescue for a visit to the community centre, date to be confirmed. – Ongoing.

### 7.3 Drainage works at the Community Centre.

The Clerk has consulted with the current insurance provider regarding cover for these additional drainage works – Still waiting for a reply from the insurance company, update when available.

### 7.4 Resident request for Salt/Grit bin.

The resident has advised that a Salt / Grit bin does not go on the Fix my street app, and it is the responsibility of the parish council to get this set up. The clerk has contacted LCC on 1<sup>st</sup> July 2025 to confirm the action needed for the request to be put in place. Reference no: 4204987 refers, should get a reply within ten working days, however this could be longer.

London Road is gritted as this is a bus route, therefore it is possible the request will be denied. – Update when available.

### 7.5. From the Community Centre Committee meeting - Update on Events for 2025 — Cllr A Fryer. For information only.

It was resolved that the Community Centre will hold two events in 2025 – Quiz night with sausage and mash and the Christmas Fayre to be held in November.

### 7.6. From the Community Centre Committee meeting – Update on Terms and Conditions For information only.

It was resolved that the terms and conditions for the hire of the community centre be reviewed, with a few slight adjustments. The clerk to update the T&C and they will be issued to hirers with their invoice and standard agreement.

### 7.7. From the Community Centre Committee meeting – Reminder to the regular hirers of their responsibilities. - For information only.

It was resolved that the letter will be sent to the hirers, after a slight change in wording. The clerk to deal.



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### **7.8. From the Community Centre Committee meeting – Questionnaire to hirers.**

#### **For information only.**

It was resolved that the questionnaire be sent to past hirers for analysis on the community centre.  
The clerk to deal.

### **7.9. Chairman's Regalia – Update**

The clerk took the regalia to Hoopers in Boston, on a recommendation from a previous clerk, however, the jewellers have informed the clerk that they are unable to obtain the gold bars required for the engraving. The clerk to find another jeweller that can help – Ongoing.

## **8. Update on Items from previous Agenda items:**

### **8.1. Speeding and traffic / Radar Signs – Meeting update – Cllr Allan Fryer.**

The Clerk has chased up Lincolnshire Road Safety Partnership for a response to Cllr Allan Fryer's Email, the clerk has arranged for LRSP representative to come and visit to view where the signs should be sited. – Ongoing.

### **8.2. United Charities Trust - Update - Cllr David Williams**

**8.2.1** - The previous trustees have been in touch and request a meeting with the parish council. To be discussed at the meeting to confirm the next steps to take.

**8.2.2** - To confirm that the new trustees have accepted their new positions.

### **8.3. East Coast Community Fund - Grant application update – Cllr David Williams.**

Cllr David Williams has received all quotations for the application and to submit. – Ongoing

#### **8.3.1. Chairs for PGS**

From the Community centre committee meeting – Councillors resolved to remove the application for the PGS chairs, and to be purchased separately from the grant application. Cllr Allan Fryer to lead on this item.

### **8.4. Replacement Picnic benches to Wybert's Park**

Cllr Chris Mountain has obtained two benches for the playpark from old stock at Boston Borough Council, Thank you. Cllr Allan Fryer has been in contact with Cllr Chris Mountain on the logistics of the benches. Ongoing.



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## 9. Councillors to discuss & resolve the following items:

### 9.1. Boston Borough Council Liaison Meeting – Cllr D Williams – update

Cllr David Williams attended the meeting and will discuss items relevant to the parish council.

### 9.2. Email received from resident (via Steve Slater) Grass cutting

Email received from a resident regarding the alleyway between Causeway and Saundergate Park, The resident has been cutting this area for some time but becomes overgrown very quickly. LHP have advised that it is not on their plan. The resident is asking who he can contact to get this area covered.

### 9.3. Email received from resident regarding litter bin, at Granville Avenue.

Email received from resident asking if the PC can purchase a litter bin, on the site of the pumping station on Parthian Avenue at the end of Granville Avenue. There is constant rubbish being thrown over the railings and it cannot be cleared, as the gates are locked. Rubbish also along the footpath around the pumping station that needs clearing. Also enquiring about who cuts the weeds along that area.

## 10. Finance

10.1: Approve Payments of Accounts

10.2: Bank statements – Dated 9<sup>th</sup> July 2025

- 11 Planning matters:** Town and Country Planning Act 1990 - To consider and make observations on all planning applications received and to note planning approvals, refusals, enforcement complaints and appeal decisions advised by the Borough Council – The parish clerk has delegated authority to respond to planning applications, in consultation with the councillors via email.

**To include those received between the day of posting this notice and the day of the meeting**

**Next Meeting:** Wednesday 13<sup>th</sup> August 2025 at 7pm