



WYBERTON PARISH COUNCIL

Mrs Laura Forman, Locum Clerk, Wyberton Community Centre, 295 London Road, Wyberton, PE21 7DE
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Minutes taken by Laura Forman Locum Clerk, at the meeting of Wyberton Community Centre and Events Committee which was held on

Thursday 3rd April 2025 at 2:00pm in Wyberton Community Centre, Meeting Room.

(These minutes will be checked at the next meeting before the council amends/approves them as a correct record)

Present: Cllr David Williams (Chairman), Cllr Maxine Stones, Cllr Caryn Sheldrake and Cllr Allan Fryer and the Locum Clerk Laura Forman.

Start time: 2:28pm

- 1. Chairman to open the meeting:** Cllr David Williams (Chair) welcomed everyone to the third community centre and events committee meeting.
- 2. Apologies for absence:** To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting:
 - Cllr Jason Stevenson – Due to work commitments
- 3. Declarations of interest** (if any): To receive declarations of interest under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests
 - None declared.
- 4. Minutes of the Community Centre and Events Committee meeting held on Wednesday 30th October 2024-** To resolve as a correct record and to authorise the Chairman to sign the official minutes.
Cllr Allan Fryer proposed and Cllr Caryn Sheldrake seconded for Cllr David Williams (Chair) to sign the minutes.
- 5. Discuss & Resolve items relating to the Community Centre.**

5:1: Events for 2025 – Cllr Caryn Sheldrake.

Cllr Caryn Sheldrake stated that:

- Provisional date for the Summer Fair is Saturday 17th August 2025 – Traditional Summer Fair with a Coconut shy and Hook-a-duck stalls, etc.
- Tea Dance to be held on 10th May 2025 3.00pm – 6.00pm in aid of the Community Centre is currently being advertised. Tickets are £3.50 each and a traditional menu will be served.
- Macmillan Coffee Morning – Cllr Caryn Sheldrake to meet with the CO-OP representative on Friday 4th April 2025 to discuss holding a Macmillan coffee morning on Saturday 27th September 2025.
- The Clerk has contacted Dunmore's Catering to arrange the Senior Christmas Meal on Friday 19th December 2025

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- Christmas Afternoon Tea is scheduled for Saturday 6th December 2025.
- Christmas Fair is to be held on Saturday 22nd November 2025 from 3.00pm – 8.00pm; so it will not clash with other Christmas fairs being held in the area. Stall holders will be allowed to set up from Midday.
- Plans are underway to arrange another Quiz night, along with a Sausage and Mash dinner. Date – TBC.

All Councillors discussed advertising options for all events. Cllr David Williams suggested extending invitations to local Residential care homes: Avocet House and Manorgate. Also to advertise at local supermarkets and the Simply Boston publication.

Cllr Maxine Stones suggested looking into advertising on Boston College's restaurant noticeboard.

5:2 **Community Centre Hire – Invoice Payments.**

All Councillors discussed a recent issue with regards to the late payment of a Hire invoice. A letter was sent to the Hirer to request payment of the outstanding balance and to set new terms of payment. New terms state that payment must be made in advance of hire to ensure that the account is kept up to date.

Resolved – All Councillors agreed that the preferred method of payment for Hire invoices is bank transfer.

5:3 **Redecoration of the Prince George Suite.**

Resolved – All councillors agreed for the budget of £150.00 for all decoration materials. The works are to be carried out by Cllr Allan Fryer. All Councillors voted unanimously for the colour: Grasshopper Pie.

5:4 **Replacement Chairs for Prince George Suite – Cllr Maxine Stones.**

Cllr Maxine Stones informed the committee that the proposed Supplier is finding it difficult to source exact replacements to the chairs currently in the Prince George Suite. Cllr Allan Fryer mentioned that a local café has recently changed their furniture and the chairs are very similar at a cost of £76.99. Cllr Caryn Sheldrake confirmed that 24 chairs are required.

All agreed that Cllr Allan Fryer would share photos and information on the similar replacement chairs.

Cllr Allan Fryer left the meeting at 2.54pm.

5:5: **Bread and Butter Thing at Wyberton**

Cllr Caryn Sheldrake confirmed that no further communication has been received from the Bread and Butter Thing charity but she has approached another charity called FareShare to enquire about hosting them at the Community Centre as they are not currently hosted in Lincolnshire – Awaiting a response.

Resolved – All Councillors agreed to no longer pursue the Bread and Butter Thing - to be removed from the agenda.

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All agreed to await a response from the Fair Share charity.

5:6. Require someone to inspect the playpark on a weekly basis and report defects.

All Councillors discussed the frequency of existing checks carried out by Kompan.

Resolved – All agreed to ask David Creasey (Warden) to see if he is willing to carry out the Weekly checks.

5:7 To discuss other related Community Centre issues.

- Following a query regarding the burning of sage / incense at the Community Centre; Cllr Caryn Sheldrake proposed to display signs around the Community Centre to state that naked flames, burning of incense, etc is not permitted in the Community Centre.

6. To discuss & agree the date of the next meeting.

All Councillors agreed that the next meeting is to be held on: Wednesday 9th July 2025 at 2.00pm.

With no other matters the meeting closed at 3.10pm.

Signed by Chairman.....

Dated.....