



WYBERTON PARISH COUNCIL

Mrs Val Austin, Clerk, Wyberton Community Centre, 295 London Road, Wyberton, PE21 7DE

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Dear Councillors,

You are summoned to attend the Monthly Parish Council meeting, which will be held on Wednesday 11th September 2024, at 7pm at Wyberton Community Centre Meeting room. The business to be dealt with at the meeting is listed in this agenda.

Mrs Val Austin - Clerk /RFO to the Parish Council, Dated: 4th September 2024

AGENDA

1. **Chairman to open the meeting.**
2. **Apologies for absence:** To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting.
 - Cllr Jason Stevenson – New Job commitment
3. **Co-option**
 - i. To consider the applications for the casual vacancies on the council and co-opt new councillors
 - ii. To receive the signed acceptance of office forms from the newly co-opt councillors.
4. **To appoint representatives for committees - for the ensuring year 2024/2025**
 - Staffing Committee
 - Community Centre and Events committee
5. **Public Forum:** To resolve to suspend the meeting for a **maximum of 10 minutes** to allow members of the public to ask questions or make short statements to the council
6. **Declarations of interest** (if any): To receive declarations of interest under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests
7. **Minutes of the Parish Council meeting held on Wednesday 14th August 2024-** To resolve as a correct record and to authorise the Chairman to sign the official minutes.
8. **Lincolnshire County and Boston Borough Councillors**
 - 8.1. Cllr Mrs Alison Austin
 - 8.2. Cllr Mr Richard Austin
 - 8.3. Cllr Chris Mountain



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9. Clerks Report – Ongoing issues

a) Footway Lighting – Update

- The clerk had the meeting with Boston Borough Council regarding the loan for the footway lights.
- Boston Borough Council recommend the loan be taken out over 5 years instead of 10 years, this is due to the warranties of the footway lights and they prefer the loan to be paid off sooner.
- BBC will put in a clause for the loan application that there would not be any fines for paying the loan off early.
- BBC will be back in touch with figures and loan information in October 2024.

b) Electrician works – Quotes.

- Quotes – Still waiting to receive from electrician for meeting room and main hallway.
- Quote – Still waiting to receive, for heating in PGS and meeting room.

c) Clarke Court complaints with Wyberton Sports and Social Club.

- The clerk sent via Dropbox the reply from the social club, stating the cost of new netting.

d) Speeding and traffic volumes, West End Road

- The clerk waiting to hear back from Lincolnshire Road Safety Partnership.

e) Speed Indicator Devices

- The clerk to show the councillors the device at the meeting.

f) Letter of Thanks to resident

- The clerk to give the letter to Cllr Mike Sharp

g) Seniors Christmas Meal – For Information only

- The seniors Christmas meal for 2024 will be held on the 20th December 2024
- This will be a ticketed event, due to the problems with residents turning up without booking.
- The caterers will be Dunmore's and a deposit has been paid to secure the booking.



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10. Councillors update on previous agenda items – To discuss and resolve

a) Newsletter – Cllr Steve Slater

- Cllr David Williams – Finalise content for the newsletter
- Who will be delivering the newsletter?

b) Crest update – All Councillors

- The clerk sent via a Dropbox link, some ideas for the crest.

c) Wyberts Play Park – Cllr Richard Austin

- Cllr Richard Austin and Cllr Mike Sharp met with the residents for a chat regarding their hedge and planning application for a fence and gates.
- Cllr Mike Sharp, to put forward to the council for Wyberton Parish Council to fund the purchase of the gates which are still required by the resident.
- Quotes send to the councillors via Dropbox
- Cllr Richard Austin, as a gesture of goodwill trimmed the bush and advised that if the council agree to continue to cut the hedge, would take approx. 2 hours, this includes cutting the top.

d) Charity Commission Information. – Cllr Mike Sharp

Cllr Mike Sharp to update the council.

e) Bank signatories and debit card – Update – Cllr Mike Sharp

Cllr Mike Sharp to set up new signatories for the bank with the councillors

Cllr Mike Sharp to set up the debit card for the clerk

f) Parcel Pick Up points – Cllr David Williams

Update

- Cllr David Williams has been in contact with Amazon, awaiting a response on the location of the site, before any costs can be obtained.

g) Blue Plaque – Cllr Steve Slater – Update required

h) Bin outside London Road – Update

- The clerk has received notification that the bin will be moved and will send the invoice once completed.

i) New signage on front of community centre – Update Mike Sharp

- From the meeting held in August 24, Cllr Mike Sharp to deal with.



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11: Finance

11.1: Approve Payments of Accounts

11.2: Bank statements – 14th August 2024

12: Planning matters: Town and Country Planning Act 1990 - To consider and make observations on all planning applications received and to note planning approvals, refusals, enforcement complaints and appeal decisions advised by the Borough Council – The parish clerk has delegated authority to respond to planning applications, in consultation with the councillors via email.

To include those received between the day of posting this notice and the day of the meeting

Next Meeting: Wednesday 9th October – at 7pm

Please note the clerk will be on holiday from 23rd September to 29th September 2024