

## Explanation of variances – pro forma

Name of smaller authority: **Wyberton Parish Council**  
 County area (local councils and): **Lincolnshire**

Insert figures from Section 2 of the AGAR in all **Blue** highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	20xx/xx £	20xx/xx £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, <b>DO NOT OVERWRITE THESE BOXES</b>	Explanation from smaller authority ( <u>must include narrative and supporting figures</u> )
1 Balances Brought Forward	51,048	43,352				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	38,000	39,140	1,140	3.00%	NO		
3 Total Other Receipts	26,668	25,274	-1,394	5.23%	NO		
4 Staff Costs	17,974	19,624	1,650	9.18%	NO		
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	54,390	37,642	-16,748	30.79%	YES		The following are the variances of all payments fully detailed: <b>Utilities +263</b> increase in waste disposal visits, <b>Repairs +5895</b> roofing, plumbing and electrical repairs on the Parish Hall, <b>Capital Expenditure -18102</b> hall and office refurbishments in 18/19 FY, <b>Deposit refunds +250</b> increase in hall hire, <b>Cleaning -1870</b> the caretaker now undertakes cleaning as part of the job remit negating the need to hire external contractors, <b>Street Lighting -5412</b> the deduction to the precept wasn't made until April 1920 whereas was made in March 18/19, <b>Grass Cutting +8530</b> a contractor was hired to undertake the Parish verge grass cutting for 15 cuts during the FY 19/20, <b>Insurance -2188</b> as 2 x premiums were paid during FY 18/19, <b>Donations/Grants -340</b> less applications were received for donations, <b>Stationary/postage -168</b> Office consumables have been reduced due to minimised wastage, <b>Mileage -182</b> no mileage was claimed outside of the allowance for the clerk, <b>Miscellaneous -986</b> less ambiguous items have been charged a miscellaneous expenses, <b>Subscriptions +1053</b> increase in training and Local Association membership, <b>Audit -1144</b> no necessity to have an indepth internal controls audit as in previous FY, <b>VAT -2347</b> due to less expenses being incurred during 19/20
7 Balances Carried Forward	43,352	50,500			NO	VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	43,352	50,500				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and	500,000	510,000	10,000	2.00%	NO		
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable