



WYBERTON PARISH COUNCIL

Mrs Val Austin, Clerk, Wyberton Community Centre, 295 London Road, Wyberton, PE21 7DE

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Dear Councillors,

You are summoned to attend the Monthly Parish Council meeting, which will be held on Wednesday 10th July 2024, at 7pm at Wyberton Community Centre Meeting room. The business to be dealt with at the meeting is listed in this agenda.

Mrs Val Austin - Clerk /RFO to the Parish Council, Dated: 2nd July 2024

AGENDA

1. **Chairman to open the meeting.**
2. **To Elect a New Vice Chairman (Cllr Jason Stevenson to step down)**
3. **Signing of the Declaration of Acceptance of Office** by the Vice- Chairman to be witnessed by the Proper Officer
4. **Apologies for absence:** To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting
5. **Public Forum:** To resolve to suspend the meeting for a **maximum of 10 minutes** to allow members of the public to ask questions or make short statements to the council
6. **Declarations of interest** (if any): To receive declarations of interest under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests
7. **Minutes of the Parish Council meeting held on Wednesday 12th June 2024-** To resolve as a correct record and to authorise the Chairman to sign the official minutes.
8. **Lincolnshire County and Boston Borough Councillors**
 - i. Cllr Mrs Alison Austin:
 - i. Cllr Mr Richard Austin
 - ii. Cllr Chris Mountain
 - iii.



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9. Clerks Report – Ongoing issues

a) Wyberts Play Park

- Cllr Richard Austin, advised that the rubbish bin to be moved to the play park, is as advised by Boston Borough Council.
- The land, as it is licenced to Wyberton Parish Council, we do not need permission from LHP. The clerk to write back to the council.
- The clerk chased up the signage, Kompan apologise for the delay in getting the signage installed and they will be attending on the 18th July to install the sign and also to install the black matting at the gate.

b) Footway Lighting – Update

- Cllr Richard Austin, emailed the person dealing with the loan's aspect, the person that is dealing with this is on annual leave until 8th July and they will contact the clerk on his return.

c) Business Rates Relief – Beacon Church

- Beacon Church needs to complete a form for the exception of rates at the community centre - Ongoing

d) Kings Portrait Installation and lighting in main hall

- Arranged with electrician to come and do the work, waiting for a confirmed date. Ongoing.

e) Electrician for works in hall

- The clerk has been in contact with the electrician who is doing the work, waiting for a confirmed date for work to start.

10. Councillors update on previous agenda items

a) Newsletter – Cllr Steve Slater – Newsletters delivered by Councillors and volunteers, require a further 300 copies for delivery.

- The clerk has been in touch with BBC to confirm the number of properties in Wyberton, waiting for a reply.
- The Autumn Edition: Should this be distributed through the parish office, and for the official logo for Wyberton to be used?
- Should the next magazine be in colour instead of Black and White?
- Need a few more copies of the magazine, to have at the community centre, for residents at neighbouring villages.

b) Crest update – Cllr Mike Sharp - From the April 2024 meeting

c) Charity Commission Information.

The clerk has gone through 10 years with of minutes, passed findings to Cllr David Williams.

- To arrange a meeting with the trustees of the charity commission for an informal chat.

d) War Memorial – Parthian Avenue – Cllr Steve Slater

Update from Cllr Steve Slater

11. Councillors to discuss & resolve the following items:

11.1 – Residents Complaint regarding Wyberts Play Park

To discuss and resolve other options for the play park, shrubbery around the perimeter of the park fencing.

11.2 – Parcel Pick Up Points – Community Centre – Cllr David Williams

To discuss and resolve having a parcel pick up point based at the community centre

11.3 – Lawn Mower (Bag replacement)

To discuss and resolve, look into purchasing a new ride on mower, as cannot get a bag replacement for the old mower.

11.4 – Resident Letters for boundary overgrown issues – Cllr Steve Slater

To discuss and resolve, if letters should be sent to residents with overgrown boundaries, causing issues to the public.

11.5 – Speeding and traffic volumes, West End Road – Cllr Steve Slater

To discuss and resolve, should the speed limit on West End Road be reduced to 30mph.

11.6 – Parish Burial Ground – Upkeep – Cllr Mike Sharp

To discuss and resolve, the current grass cutting arrangements will be ending at the end of September, to find an alternative for this arrangement. Could the parish warden do this?

11.7 – Winter Warmth Program – Cllr Mike Sharp

To discuss and resolve, should the community centre hold a separate winter warmth group?
(This was tried but did not take off)

11.8 – Speed Indicator Device (SID)

To discuss and resolve. Residents are interested in setting up traffic control along certain roads in Wyberton. Would purchasing a device be worthwhile?

11.9 – Recruiting new councillors

Finding ways to get more councillors on the parish council.



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12: Finance

12.1: Approve Payments of Accounts

12.2: Bank statements – 10th July 2024

- 13: Planning matters:** Town and Country Planning Act 1990 - To consider and make observations on all planning applications received and to note planning approvals, refusals, enforcement complaints and appeal decisions advised by the Borough Council – The parish clerk has delegated authority to respond to planning applications, in consultation with the councillors via email.
To include those received between the day of posting this notice and the day of the meeting

Next Meeting: Wednesday 14th August 2024 – at 7pm