



WYBERTON PARISH COUNCIL

Mrs Val Austin, Clerk, Wyberton Community Centre, 295 London Road, Wyberton, PE21 7DE
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**Minutes taken by The Clerk Mrs Val Austin,
for the Parish Council meeting at Wyberton Parish Council, which was held on
Wednesday 12th June 2024 at 7pm at Wyberton Community Centre**

(These minutes will be checked at the next meeting before the council amends/approves them as a correct record)

Present: Cllr Jason Stevenson (Acting Chair), Cllr Richard Austin, Cllr Steve Slater, Cllr David Williams, Cllr Maxine Stones and the Clerk Val Austin.

One member of the public was also present. – Visiting Councillor from another Parish

The meeting was called to order at 19:00pm

- 1. Chairman to open meeting:** Good evening to you all and welcome.
- 2. Apologies for absence:** To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting:
 - Cllr Hev Ainsworth – Prior Commitment
 - Cllr Mike Sharp – Prior Commitment
- 3. Public Forum:** To resolve to suspend the meeting for a **maximum of 10 minutes** to allow members of the public to ask questions or make short statements to the council.
 - The clerk mentioned the email received from the resident, regarding the play park.
 - The clerk had invited the resident to the meeting; however, they did not attend.
 - After a discussion, the clerk to email the resident.
- 4. Declarations of interest (if any):** To receive declarations of interest under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests:
 - No interests declared
- 5. Minutes of the Parish Council meeting held on Wednesday 8th May 2024-** To resolve as a correct record and to authorise the Chairman to sign the official minutes.
 - Cllr Richard Austin proposed and Cllr Steve Slater seconded for Cllr Jason Stevenson to sign the minutes.



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6. Lincolnshire County and Boston Borough Councillors – Reports to be sent to The Clerk prior to the meeting.

a) Cllr Mrs Alison Austin:

- Not in attendance, Cllr Richard Austin advised that there was nothing to report.

b) Cllr Mr Richard Austin:

- Advised nothing new to report
- Mentioned the anti-social behaviour enquiry received regarding St Leodegar Close, Cllr Richard Austin and Cllr Chris Mountain are dealing with this matter.

c) Cllr Mr Chris Mountain:

- Not present. No report received.

Cllr Steve Slater, mentioned the speeding along the A52 Fen Road, more houses are being built and the traffic speed should be looked at. Cllr Richard Austin, said he will speak with Cllr Alison Austin.

7. Clerks Report – Ongoing issues

a) Wyberts Play Park

- Fencing has finally been removed (Monday 13th May)
- Bin requested to be moved to the Play Area from the A52 near McDonald's
Details to be sent to Cllr Richard Austin and he will deal with and report back for July meeting.
- Waiting for Kompan to supply the signage required for the play area. This has been chased up.
- Spoke to Kompan, regarding the service contract, and the first inspection will be June.
- Emailed Kompan, regarding email from resident for the spinner – Received reply stating the spinner should spin at 360 degrees.
- Cllr Steve Slater, advised that there is no matting by the gate entrance and it is a mud bath at present. Require black matting to go on the entrance. The clerk to contact Kompan.

b) Footway Lighting – Update

- Sent the listing to BBC of the lights required to be changed to LED, and asking for the cost to be confirmed, have chased this up by email, unable to speak to anyone by phone. Quote for the works has been received, total cost £19,425.00. To confirm that the lights are as per the listing sent.
- Emailed BBC regarding the loan for the footway lights, still waiting for a reply. Have chased up by email, unable to speak to anyone at the council. To email again with the cost of the lights. The clerk mentioned to Cllr Richard Austin that they had not received a reply from the Loans department and could Cllr Richard Austin help. To email the details to Cllr Austin.
- Emailed LCC regarding the footway lights along the A52 should not belong to the parish council, reply received stating that LCC cannot afford the costs of these lights, therefore they stay the parish council's responsibility.



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c) Request from Resident for disabled parking bay

- Received a reply from LCC and they will not be granting the disabled parking bay at this time, the resident has been informed.

d) Business Rates Relief – Beacon Church

- Have been in contact with the Rates department at BBC regarding the rates at the community centre, should there be relief due to having a place of worship at the centre. Have contacted Beacon church for confirmation, waiting a reply from both. Ongoing.

e) Kings Portrait Installation and lighting in main hall

- Arranged appointments from electricians, waiting for the quotes to be received. Ongoing.

f) Good Things Foundation

- Have been in touch with regards to the Community centre being a hub, received a reply with instructions on setting up the portal. Ongoing

g) LHP – Regarding the over grown bushes on Parthian and Saundergate.

- Contacted LHP regarding this issue, have forwarded email to Cllr Richard Austin for an answer to one of their questions, waiting for a reply.
- To contact the Warden after LHP have replied with their answer.
- Cllr Steve Slater mentioned that as a Womble he has cut this area.
- Cllr Richard Austin, thanked Cllr Steve Slater for tidying up the area.

h) Lighting in the community centre quote – To discuss and resolve 15 LED lights in main hall and LED carpark lighting.

Company A - Total Price £2,127.99.	Inside
Company A – Total Price £443.94.	Outside
Company B – Total Price £1,140.32	Inside
Company B – Total Price £ 446.83	Outside
Company C – Total Price £0	Inside - Not received by the time the agenda was issued
Company C – Total Price £0	Outside - Ditto

Price received £1440.00 for inside and out.

Proposed: Cllr Jason Stevenson – Seconded: Cllr David Williams and in full agreement for Company C to supply the work.

The clerk to contact the companies and advise of the outcomes.

8. Councillors update on previous agenda items

a) Newsletter – Cllr Steve Slater – Update

- Cllr Steve Slater showed a draft copy of the newsletter to all the councillors
- Printing will begin this week for delivery next week
- All councillors are happy with the newsletter



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b) Crest update – Cllr Mike Sharp - From the April 2024 meeting

- Cllr Mike Sharp not in attendance and unable to report on this issue.

c) Charity Commission Information.

- Cllr David Williams, explained the information regarding the commission.
- The clerk to look back through 10 years of minutes to see when the parish council selected trustees.
- Two of the current trustees, need to reapply (put themselves forward) to stay as trustees, subject to findings from further research.
The clerk to advise the two trustees whether this is required
- Update on July agenda

9. Councillors to discuss & resolve the following items:

9.1 - TOR's to be approved

Terms of Reference for the committee's to be reviewed and adopted

- Staffing Committee – Proposed Cllr Richard Austin – Seconded Cllr David Williams
- Finance Committee – Proposed Cllr Jason Stevenson – Seconded Cllr Richard Austin
- Community Centre and Events Committee - Proposed Cllr David Williams – Seconded Cllr Steve Slater

9.2 - War Memorial – Parthian Avenue – Cllr Steve Slater

For Cllr Steve Slater to start to explore the idea of having a War Memorial at the top of the green area of Parthian Avenue.

- Proposed Cllr Richard Austin – Seconded Cllr David Williams
- For Cllr Steve Slater to investigate further having a war memorial at the green area on Parthian Avenue.
- Update at July meeting.



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14: Finance

- 14.1: Approve Payments of Accounts
- All councillors resolved for Cllr Jason Stevenson to sign the payment list
 - Payments to be made June 2024 - £6,993.49
 - Payments made in between meetings. - £1,250.02
 - Receipts received from 9th May 2024 to 12th June 2024 - £2,152.56
- 14.2: Bank statements – To be shown at the meeting as at 12th June 2024
- Treasures Balance £39,239.88
 - Business Bank Insta £3,519.43
- 14.3: To approve the 2023/2024 End of Year Accounts and the Internal Audit Report, for the chairman and the RFO to sign the necessary paperwork
- Proposed - Cllr Richard Austin – Seconded Cllr David Williams. All councillors resolved for the chairman and the proper officer to sign the forms
- 14.4: To approve section 1 & 2 of The Local Councils Annual Return, for the chairman and the RFO to sign the necessary paperwork
- Proposed - Cllr Richard Austin – Seconded Cllr David Williams. All councillors resolved for the chairman and the proper officer to sign the forms

- 15: **Planning matters:** Town and Country Planning Act 1990 - To consider and make observations on all planning applications received and to note planning approvals, refusals, enforcement complaints and appeal decisions advised by the Borough Council – The parish clerk has delegated authority to respond to planning applications, in consultation with the councillors via email.

To include those received between the day of posting this notice and the day of the meeting

No planning received.

Next Meeting: Wednesday 10th July 2024 – at 7pm

Please Note

Cllr Jason Stevenson, mentioned that he will be resigning as councillor, (date to be set) as he has a new job as Head Verger in Taunton Somerset.

With no other matters the meeting closed at 20:19pm

Signed:

Date: