



## WYBERTON PARISH COUNCIL

Mrs Val Austin, Clerk, Wyberton Community Centre, 295 London Road, Wyberton, PE21 7DE  
Telephone: 01205 351450  
Email: [clerk@wyberton-pc.gov.uk](mailto:clerk@wyberton-pc.gov.uk)

Dear Councillors,

You are summoned to attend the Annual Parish Council Meeting and Monthly Parish Council meeting, which will be held on Wednesday 8<sup>th</sup> May 2024, at 6:30pm at the Wyberton Community Centre Meeting room. The business to be dealt with at the meeting is listed in this agenda.

**Mrs Val Austin** - Clerk /RFO to the Parish Council, Dated: May 2024

The business to be dealt with at the meeting is listed in this agenda.

### AGENDA

1. **To elect a Chairman** for the ensuring year 2024/2025
2. **Signing of the Declaration of Acceptance of Office** by the Chairman to be witnessed by the Proper Officer
3. **To elect a Vice-Chairman** for the ensuring year 2024/2025
4. **Signing of the Declaration of Acceptance of Office** by the Vice- Chairman to be witnessed by the Proper Officer
5. **To appoint representatives for committees**, for the ensuring year 2024/2025
  - 1: Finance Committee
  - 2: Staffing Committee
  3. Community Centre and Events
6. **Chairman to open the Monthly Parish Council meeting.**
7. **Apologies for absence:** To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting
8. **Public Forum:** To resolve to suspend the meeting for a **maximum of 10 minutes** to allow members of the public to ask questions or make short statements to the council
9. **Declarations of interest** (if any): To receive declarations of interest under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests
10. **Minutes of the Parish Council meeting held on Wednesday 10<sup>th</sup> April 2024-** To resolve as a correct record and to authorise the Chairman to sign the official minutes.



# WYBERTON PARISH COUNCIL

## 11. Lincolnshire County and Boston Borough Councillors

- i. Cllr Mrs Alison Austin:
- i. Cllr Mr Richard Austin
- ii. Cllr Chris Mountain

## 12. Update on Items from previous Agenda items:

### 12.1. LHP Land Parthian Avenue Village Green / Wyberts Play Park – Update

12.1.2. Update on the Grand Opening 6<sup>th</sup> May

12.1.3. Insurance quotes – The insurance for the play park additional cost £287.52. This amount has been paid and the play park is now insured.

### 12.2 Footway Lighting – Update

12-2.1. The clerk has been in touch with Boston Borough Council with the listing of the footway lights for the upgrade, waiting for a response on the total cost, before applying for the loan. Update when available.

### 12.3 Newsletter – Cllr Steve Slater – Update

### 12.4. Annual Parish Meeting / Annual meeting of Parishioners – Cllr Jason Stevenson Update

### 12.5. Relocation of Bins – Update

The clerk requested a list of bins in Wyberton, emailed the list to all councillors. To check the location of two bins as advised by Cllr Jason Stevenson. Further update when available.

### 12.6 Dog Fouling Signs around the village – Update

The clerk purchased signs as requested.

### 12.7. Crest update – Cllr Mike Sharp - From the April 2024 meeting as not present.

### 12.8. Request from Resident for disabled parking bay

All information sent to Cllr Alison Austin, who confirmed receipt of email. No further update

### 12.9. Kings Portrait – Update

The clerk has been in contact with the electrician, waiting for a date for the work to begin.



## WYBERTON PARISH COUNCIL

### **13: Councillors to discuss & resolve the following items:**

#### **13.1. Wyberton United Charities – Cllr Mike Sharp – From the April 2024 meeting**

To discuss and resolve the following:

The Scheme of Charity Commission for the United Charities of Wyberton states that

*Trustees*- The body of Trustees shall consist when complete of four competent persons being  
One Ex-officio Trustee and  
Three Nominative Trustees

*Ex-officio Trustee*, - The ex-officio trustee shall be the Rector for the time being of the Ecclesiastical Parish of St. Leodegar, Wyberton.

*Nominative Trustees* - The Nominative Trustees shall be appointed by the Parish Council of Wyberton. Each appointment shall be made for a period of four years at a meeting convened and held according to the ordinary practice of the council. The chairman of the meeting shall cause the name of each person appointed to be notified forthwith to the Trustees or their clerk. The person appointed may be but need not be a member of the council.

#### **13.2. Collingwood Crescent – To discuss and resolve**

From April 2024 meeting discussion on the ACV to be withdrawn, Boston Borough Council say the land is protected and would not be sold.

#### **13.3 Lighting in the community centre quote – To discuss and resolve**

**13.3.1** The fluorescent lighting in the main hall is old and not energy efficient, some of the lights are not working, the electrician has supplied a quote for the replacement of 15 lights to LED. Total Price £2,127.99. This includes the hire of the scaffolding.

**13.3.2** Received a quote for the carpark lighting, changing to LED from the obsolete orange light, Total cost including VAT £443.94. If the works are carried out at the same time there would not be an extra charge for scaffolding.



## WYBERTON PARISH COUNCIL

### 14: Finance

14.1: Approve Payments of Accounts

14.2: Bank statements – Dated 8<sup>TH</sup> May 2024

**15: Planning matters:** Town and Country Planning Act 1990 - To consider and make observations on all planning applications received and to note planning approvals, refusals, enforcement complaints and appeal decisions advised by the Borough Council – The parish clerk has delegated authority to respond to planning applications, in consultation with the councillors via email.

**To include those received between the day of posting this notice and the day of the meeting**

**Next Meeting:** Wednesday 12<sup>th</sup> June 2024 – at 7pm

**Please note** - The clerk will be on holiday on the following days: 29 – 31 May – 3 – 7 June 2024.

Therefore, the agenda will be going out earlier than normal.