



WYBERTON PARISH COUNCIL

Mrs Val Austin, Clerk, Wyberton Community Centre, 295 London Road, Wyberton, PE21 7DE
Telephone: 01205 351450
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The next monthly Parish Council meeting will be held on Wednesday 14th February 2024, at 7pm at Wyberton Community Centre, Meeting room.

Mrs Val Austin - Clerk /RFO to the Parish Council, Dated: 5th February 2024

The business to be dealt with at the meeting is listed in this agenda.

AGENDA

- 1. Chairman to open meeting:**
- 2. Apologies for absence:** To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting:
- 3. Public Forum:** To resolve to suspend the meeting for a **maximum of 10 minutes** to allow members of the public to ask questions or make short statements to the council.
- 4. Declarations of interest** (if any): To receive declarations of interest under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests:
- 5. Minutes of the Parish Council meeting held on Wednesday 10th January 2024-** To resolve as a correct record and to authorise the Chairman to sign the official minutes.
- 6. Lincolnshire County and Boston Borough Councillors – Reports to be sent to The Clerk prior to the meeting.**
 - a) Cllr Mrs Alison Austin:
 - b) Cllr Mr Richard Austin:
 - c) Cllr Mr Chris Mountain:



WYBERTON PARISH COUNCIL

7. Update on Items from previous items:

7.1 - LHP Land Parthian Avenue Village Green / Play Area – Ongoing –

7.1.1 – The clerk has been in contact with Chatterton’s and the transfer of the licence and title documents has gone through with LHP.

7.1.2. The planning application for the land has been approved.

7.1.3. The clerk has been in contact with Kompan, the order has been placed. Awaiting a date for the contractor to start the installation process.

7.2. Footway Lighting – Update - Cllr Richard Austin

7.3. Website – Update – Cllr Jason Stevenson to update on progress

7.4. Wyberton Parish Gates – Cllr Mike Sharp – Update

From the January 2024 meeting, Cllr Mike Sharp has covered up the name of Wyberton with new laminates as instructed by LCC highways.

Councillors agreed to a formal protest against the decision made by LCC.

7.5. Speeding – The clerk has been in contact with LCC highways and with Cllr Alison Austin, with regards to speeding issues.

Cllr Alison Austin has advised on West End Road as follows:

West End Road has a speed limit of 40mph which is all that can be expected on an unclassified road. Many speed surveys have been carried out along this road, and at the top end of West End Road by the Chain Bridge, this has been reduced to 30mph.

London Road, Cllr Alison Austin mentioned the speed limit of 40mph from the start of Wyberton coming North until approx. Woodside, when it reduces to 30mph. The clerk mentioned that coming from Kirton into Wyberton there is speeding along this stretch of road. Waiting for an update.

7.6. Newsletter – Cllr Steve Slater – Update

7.7. **Nomination – Letter of Thanks** – The clerk has given the letters to Cllr Steve Slater on 5th February 2024

7.8. **Community Centre Road sign** – The Clerk sent a picture to the councillors to advise of the change of sign.



WYBERTON PARISH COUNCIL

- 7.9. Community Plaque** – Cllr Steve Slater has taken the plaque for installation on the 5th February 2024
- 7.10. Annual Parish Meeting – Cllr Jason Stevenson Update**
- 7.11. CCTV Camera's (Original Quote)** – The clerk has received an installation date of March 2024.
- 7.12. Devolution Plans** – To note: Boston Borough Council have rejected the proposal, please see the link below for your information. does anyone have any feedback?
https://www.boston.gov.uk/media/24379/Leader-s-letter-on-Greater-Lincolnshire-Devolution-Deal/pdf/BBC_Devolution_consultation_response_letter.pdf?m=1706286523647
- 7.13. Woodside Grass Cutting – Update – Cllr M Sharp.**
- 7.14. Update on chairs in Community Centre** – The clerk purchased new feet for the chairs, the caretaker has replaced the damaged feet on all chairs. This should stop the scratching of the floor.
- 7.15. Update on the Crest – Cllr Jason Stevenson** – See below Annex B
- 8: Councillors to discuss & resolve the following items:**
- 8.1 Good Things Foundation – Cllr Jason Stevenson**
A link is www.goodthingsfoundation.org/what-we-do/
- 8.2. To adopt The Social - Media Policy** - See below Annex A



WYBERTON PARISH COUNCIL

9: Finance

- 9.1: Approve Payments of Accounts
- 9.2: Bank statements – To be shown at the meeting as at 14th February 2024

- 10: Planning matters:** Town and Country Planning Act 1990 - To consider and make observations on all planning applications received and to note planning approvals, refusals, enforcement complaints and appeal decisions advised by the Borough Council – The parish clerk has delegated authority to respond to planning applications, in consultation with the councillors via email.

To include those received between the day of posting this notice and the day of the meeting

B/23/0330 – Additional Outside Seating Area - Pictures of the area were supplied, forwarded to Cllrs. on 29th January 2024 – Received no further objections.

B/24/0048 – Field Drive Five House Lane – To send comments back to BBC regarding the narrow road that will need consideration.

Next Meeting: Wednesday 13th March 2024 – at 7pm



WYBERTON PARISH COUNCIL

Item 8.2

Social Media Policy

Last Adopted - 16th July 2019

What is Social Media?

'Social media' is the term commonly given to websites and online tools which allow users to interact with each other in some way by sharing information, opinions, knowledge and interests. This interaction may be through computers, mobile phones and new generation technology such as I-Pads.

Examples of social media websites include:

Social networking – (e.g. www.facebook.com)

Video sharing – (e.g. www.youtube.com)

Blogs (e.g. london2012.com/blog)

Micro-blogging (e.g. www.twitter.com)

Message boards (e.g. www.bbc.co.uk/dna/mbsn/home)

Wikis (e.g. www.wikipedia.org)

Social bookmarking (e.g. www.delicious.com)

Council Use of Social Media

Principles

- To publish information about the work of Wyberton Parish Council to a wider audience.
- To avoid entering into online debates or arguments about the Council's work. Social media must NOT be used in the recruitment process for employees or new councillors - other than for the sole purpose of placing vacancy advertisements - as this could lead to potential discrimination and privacy actions, as well as breach of data protection issues.



WYBERTON PARISH COUNCIL

Approved Council Social Media

- Parish Council website
- Hall Bookings Facebook page

Users of Council Social Media

- In accordance with the Council's adopted Communications Policy, clause no C(i), The Clerk is the Council's nominated Press Officer with the authority to issue official press releases. No other member of staff (other than the Chairman deputising for the Parish Clerk) has the authority to issue public statements on behalf of the Council.

1. Guidance for Council Officers on the use of Council Social- Media

- Officers should be familiar with the terms of use on third party websites – e.g. Facebook - and adhere to these at all times
- No information should be published that is not already known to be in the public domain – ie. available on the Council's website, contained in minutes of meetings, stated in Council publicised policies and procedures, etc.
- Information that is published should be factual, fair, thorough and transparent.
- Everyone must be mindful that information published in this way may stay in the public domain indefinitely, without the opportunity for retrieval/deletion.
- Copyright laws must be respected.
- Conversations or reports that are meant to be private or internal must not be published without permission.
- Other organisations should not be referenced without their approval – when referencing, link back to the original source wherever possible.
- Do not publish anything that would be regarded in the workplace as unacceptable.
- Staff must remember that they will be seen as ambassadors for the Council, and should always act in a responsible and socially aware manner.

2. Third party Social Media and Individual Councillor Usage

Councillors need to think about whether they are acting in a private capacity, or whether any impression might be conveyed that they are acting for and on behalf of Wyberton Parish Council. The Council has adopted a Code of Conduct which is binding on all members. If you use Social Media in your official capacity as a councillor, you should always be mindful of the Code, and of the seven Nolan principles applicable to holding public office – selflessness, integrity, objectivity, accountability, openness, honesty and leadership.



WYBERTON PARISH COUNCIL

Do:

- Set appropriate privacy settings for any blog or networking site
- Watch out for defamatory or obscene posts from others on any blog or page and remove them as soon as possible to avoid any perception that you condone such vies
- Be aware that the higher your profile as a councillor, the more likely it is that you may be seen as acting in an official capacity when you blog or network
- Ensure any Council facilities are used appropriate – if using a Council-provided blog site or social networking area, any posts that you make are extremely likely to be viewed as being made in your official capacity
- Avoid publishing any information that you could only have accessed in your position as a councillor
- Be careful if making ‘political’ points, and avoid being specific or personal about individuals.

Don't:

- Blog in haste
- Post comments that you would not be prepared to make in writing or in face-to-face contact

Use Council facilities for personal or political purposes

Adoption: February 2024 –



WYBERTON PARISH COUNCIL

Item 7:15 – Crest

