



WYBERTON PARISH COUNCIL

Mrs Val Austin, Clerk, Wyberton Community Centre, 295 London Road, Wyberton, PE21 7DE
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The next monthly Parish Council meeting will be held on Wednesday 8th November 2023, at 7pm at the Wyberton Community Centre, Meeting room.

Mrs Val Austin - Clerk /RFO to the Parish Council, Dated:2nd November 2023

The business to be dealt with at the meeting is listed in this agenda.

AGENDA

1. **Chairman to open meeting:**
2. **Apologies for absence:** To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting:
3. **Public Forum:** To resolve to suspend the meeting for a **maximum of 10 minutes** to allow members of the public to ask questions or make short statements to the council.
4. **Declarations of interest** (if any): To receive declarations of interest under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests:
5. **Minutes of the Parish Council meeting held on Wednesday 11th October 2023-** To resolve as a correct record and to authorise the Chairman to sign the official minutes.
6. **Lincolnshire County and Boston Borough Councillors – Reports to be sent to The Clerk prior to the meeting.**
 - a) **Cllr Mrs Alison Austin:**
 - b) **Cllr Mr Richard Austin:**
 - c) **Cllr Mr Chris Mountain:**
7. **Update from the Community Centre Committee meeting**
 - a. The Clerk to get quotes for a built-in noticeboard at the front of the community centre. Have met with several contractors and awaiting quotes – Ongoing
 - b. Security Camera's - Installation date late November 2023



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8: Update on Items from previous agendas:

8.1 - LHP Land Parthian Avenue Village Green / Play Area – Ongoing –

The clerk emailed all councillors with the decision from the Grassroots panel, fund awarded with conditions.

8.1.1 – Councillors to decide on which contractor they will be using for the Play Area.

8.2 **Footway Lighting – Update (Cllr R Austin)** - The clerk contacted Old Leake Parish Council for an update, still awaiting a reply. Ongoing

8.2.1 Cllr Steve Slater – To speak to neighbour regarding the lamp post

8.3 **Website – Update** – Cllr Jason Stevenson to update on progress

8.4 **The Memorial Plaque** – The clerk has been in contact with Hutson's, they will contact the clerk when the plaque is ready to collect.

8.5 **Wyberton Parish Gates** – Frampton Parish Council have been in contact with Chris Faulkner querying the position of the gates. No further update.

8.6 **Wyberton Primary School – Lollipop Person** – The clerk has been in contact with the school, waiting for a reply regarding helping with advertising. Cllr Steve Slater has advertised the vacancy on a Facebook page.

8.7 **Speeding – Fen Road and London Road** – The clerk has been in contact with Highways for both roads and still waiting a response.

8.8 **Wyberton Recognition Award Scheme – Cllr Steve Slater** – Update required from previous meeting.

8.8.1- **Cllr Maxine Stones – Update – Health & Fitness class** – Update required from previous meeting.

8.9 **Locations for making a difference** – Update required from previous meeting

8.10 **Community Crest** – Cllr Steve Slater requested an update on the crest, Cllr Jason please advise on the update.

8.11 **Hi Viz Vests for Wyberton Primary School** – Update, the clerk contacted LALC with regards to this, the response is: The Parish council do not have the power to contribute to an educational establishment. You can donate as a resident, but not as the parish council.



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8.12 Change of Road Sign Parish Hall / Community Centre. – Update, the clerk has received a reply regarding the signage for the parish hall sign being removed and community centre in its place. The cost for the change would be approx. £500.00, The clerk has requested a quote for the actual cost. Alternatively, the sign can be removed with no cost, if the parish council feel that the sign is not required any longer.

9: Councillors to discuss & resolve the following items:

9.1 Woodside Grass Cutting – Cllr Mike Sharp – The parish council authorised 2 years' worth of cuts at Woodside. This agreement expires in November 2023

9.2 Police Involvement in Parish – Cllr John Smith – Not enough police presence in the community.

9.3 Newsletter – Cllr Steve Slater – Would like to see a newsletter for the Parish Council. See below for further details. Annex A.

9.4 Sheet boards by the clerk's office - The sheets by the office x6 were left behind by a party back in July 23, they are in good condition, should the sheets be sold via Marketplace on Facebook or similar and funds added back to the community centre for events? Price?

10: Finance

10.1: Approve Payments of Accounts

10.2: Bank statements – To be shown at the meeting as at 8th November 2023

10.3. Set up a Fixed Term Deposit Account – From 3 months to 2 years, a deposit of £10k or more, cannot take out of account until the term has ends. Interest rates depending on amount of deposit and length of term: From 2% up to 3.60% - See below Annex B

10.4 Debit Card – Update: The bank has confirmed that as the clerk is not a signatory, they are unable to have a debit card in their name, The clerk contact Cllr Mike Sharp to contact the bank to add the clerk as a signatory, and to remove the old signatories from the account and to add new signatories to the account



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11: Planning matters: Town and Country Planning Act 1990 - To consider and make observations on all planning applications received and to note planning approvals, refusals, enforcement complaints and appeal decisions advised by the Borough Council – The parish clerk has delegated authority to respond to planning applications, in consultation with the councillors via email.

To include those received between the day of posting this notice and the day of the meeting

B/23/0363 – No Objections received – The clerk advised the borough council.

B/23/0352 - Emailed to councillors on 1st November 2023

Next Meeting: Wednesday 13th December 2023 – at 7pm



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Item **9.3 Newsletter – Cllr Steve Slater – Annex A**

Newsletter details:

Quartey Newsletter, this would benefit the parish, from a better communication link to the residents of the village.

Cost hopefully would be covered by local businesses advertising in the newsletter.
This would be a small newsletter, maybe 8/10 pages A5 size.

The editor would just require input from councillors with information like.

What's on in the village

Regular events at the community centre

Update on what the council are doing

Interview with a local resident



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10.3. Set up a Fixed Term Deposit Account – Annex B

Account	Term length	Indicative interest rate Gross p.a.
Fixed Term Deposit	3 months	2.00%
Fixed Term Deposit	6 months	3.50%
Fixed Term Deposit	9 months	3.55%
Fixed Term Deposit	12 months	3.60%
Term deposit with fixed maturity date	Maturity date 27/03/2024	3.50%
Term deposit with fixed maturity date	Maturity date 18/09/2024	3.60%