

# WYBERTON PARISH COUNCIL

Mrs Val Austin, Clerk, Wyberton Community Centre, 295 London Road, Wyberton, PE21 7DE

Telephone: 01205 351450

Email: [clerk@wyberton-pc.gov.uk](mailto:clerk@wyberton-pc.gov.uk)

**Minutes taken by The Clerk Mrs Val Austin,  
for the Parish Council meeting at Wyberton Parish Council, which was held on  
Wednesday 13<sup>th</sup> September 2023 at 7pm in Wyberton Community Centre**

(These minutes will be checked at the next meeting before the council amends/approves them as a correct record)

**Present:** Cllr Mike Sharp (Chair) Cllr Jason Stevenson (Vice Chair), Cllr Richard Austin, Cllr John Smith, Cllr Heather Ainsworth, Cllr Steve Slater & the Clerk Val Austin.

Cllr Richard Austin left the meeting at 20:15pm

The meeting was called to order at 19:00pm

- 1. Chairman to open meeting:** Hello & welcome to all, as you are all aware Cllr Cristina Vannini-Goodchild has resigned as councillor. (14<sup>th</sup> August 2023). There are now two vacancies for councillors, the notices are on the website and noticeboard.
- 2. Apologies for absence:** To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting:
  - Cllr Maxine Stones – Apologises due to a family member in hospital.
- 3. Public Forum:** To resolve to suspend the meeting for a **maximum of 10 minutes** to allow members of the public to ask questions or make short statements to the council.
  - No members of the public were present.
- 4. Declarations of interest** (if any): To receive declarations of interest under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests:
  - Cllrs Mike Sharp & Richard Austin on item 9:3 on the agenda.
- 5. Minutes of the Parish Council meeting held on Wednesday 9<sup>th</sup> August 2023-** To resolve as a correct record and to authorise the Chairman to sign the official minutes.
  - Cllr John Smith proposed and Cllr Richard Austin seconded for the minutes to be signed by Chairman Cllr Mike Sharp.
- 6. Lincolnshire County and Boston Borough Councillors – Reports to be sent to The Clerk**
  - a) Cllr Mrs Alison Austin:** - Cllr John Smith: Speeding along London Road, it is becoming very dangerous, need monitoring or speed restrictions.
  - Cllr Alison Austin has advised via Cllr Richard Austin, for the parish council to write to highways. The clerk to write to highways.
  - Cllr Alison Austin was not present at the meeting, Cllr Richard Austin advised that the County Council have approved the positioning of the crossing.

# WYBERTON PARISH COUNCIL

**b) Cllr Mr Richard Austin:**

- LHP will be having a walk about around Parthian Avenue, no date set
- Heron Park Planning committee to be held next month
- No available police cones for Avocet House Care Home.

**c) Cllr Mr Chris Mountain: Not present, no report issued.**

**7. Update from the Community Centre Committee meeting held on 9<sup>th</sup> August 2023**

- a. Children's Parties security deposits to be reduced to £50.00 with immediate effect
- b. Seniors' meal to be held on the 20<sup>th</sup> December from 12:30pm in the main hall, caterers Dunmore's, with entertainment, (to be advised). The clerk & caretaker with the help of volunteers to run the event.
- c. The Clerk to get quotes for a built-in noticeboard at the front of the community centre.
- d. Upcoming events at community centre – 1<sup>st</sup> September – Disco / 11<sup>th</sup> November Revolver, ticket event / 2<sup>nd</sup> December, Christmas Fayre.
  - Cllr Hev Ainsworth advised that the Disco on the 1<sup>st</sup> September was not as busy as previous Disco held. A Disco will be held on the 21<sup>st</sup> December 2023.
- e. Cllr Jason Stevenson to run anonymous questionnaire of the community centre users.
- f. The clerk and caretaker to action the tables in the meeting room – On going
- g. For safety issues, the clerk to find out prices of extra security cameras around the community centre. Meeting arranged with surveyor for 14<sup>th</sup> September 23.

**8: Update on Items from previous agendas:**

**A: LHP Land Parthian Avenue Village Green / Play Area:** Ongoing: Three quotes uploaded to Dropbox, waiting for two other quotes. The Clerk sent the grant off to Grassroots for consideration.

- The clerk received notification from Grassroots that a decision will be made at the end of October 2023
- The clerk has two appointments with two further companies, once received will upload to Dropbox.

**b: Footway Lighting – Update:**

- The clerk received an email from Old Leake Parish Council with regards to the footway lighting.
- Does Wyberton Parish Council have an agreement with Boston Borough Council. The clerk to find out.
- Cllr Richard Austin to deal with, update next meeting.

**c: Website – Update – Cllr Jason Stevenson to update on progress.**

- Cllr Jason Stevenson to chase up the web designer to find out when the website will be operational - Ongoing

# WYBERTON PARISH COUNCIL

- d. **Areas to Benefit** – Cllr Steve Slater to advise if Dick Creasey (Self – Employed) has public liability insurance in his own name. Email received from Insurance company confirming that Mr Creasey needs his own insurance.
- The clerk received a copy of the public liability insurance certificate from Dick Creasey, all councillors have seen a copy.
  - Cllr Steve Slater to walk around with Dick to point out areas that need attending.
- e. **The Memorial Plaque:** - The Clerk advised Cllr Steve Slater of the wording for the plaque, to find a company to do the plaque.
- Councillors have suggested the plaque be brass
  - The clerk finding out the prices, ongoing.
- f. **Parish Online:** - The Clerk has purchased the Parish Online. This has been set up, all councillors will get access to the site.
- Cllr Jason Stevenson to issue a login and password for all councillors to use Parish Online.
- g. **100 Lottery:** - Cllr Jason Stevenson is in the process of setting up a working group.
- Ongoing.

## 9: Councillors to discuss & resolve the following items:

- 9:1. The councillors from the community centre committee, discussed the budget for the year 2024, with a request for £7k – (£5k for the events and £2k for any contingency funds)
- This request to go to the finance committee
  - Councillors agreed to a community drop in on the 16<sup>th</sup> October 2023, 4-8pm to get the residents views on what they would like to see in the village.
  - Cllr Hev Ainsworth to arrange the posters.
- 9:2. **To appoint representative for Staffing Committee.**  
Due to the resignation of Cllr Cristina Vannini-Goodchild in August, the Staffing committee is now inquorate, and needs two new members to join Cllr Hev Ainsworth & Cllr John Smith.
- All councillors agreed for Cllr Jason Stevenson and Maxine Stones to become the new members.
  - First meeting to be held in January 2024
  - The clerk to issue the Terms of Reference to Dropbox and issue to full council.
- 9:3. **Dangerous Tree at the burial ground** – Cllr Mike Sharp is requesting financial help with the removal of a dangerous tree at the burial ground.
- Cllr Mike Sharp, advised about the huge tree which is approx.200 years old, 75 foot high, the top of the tree is dead, needs removing as advised by LCC.
  - Cllr Richard Austin advised of a machine at Newark to come and remove the dead tree.
  - The removal costs approx. £3k.
  - All councillors agreed to the donation of £1k towards the cost of the removal of the tree.
  - Cllr Mike Sharp to issue an invoice to the parish council.

# WYBERTON PARISH COUNCIL

## 9:4. Gate at the Entrance of the Community Centre

To make a final decision on whether the gate should be removed or kept or changed to a newer gate. The gates were used in August due to the problems in Boston and surrounding areas.

- All councillors agreed to the removal of the gate at the entrance to the community centre,
- Cllr John Smith to deal with the removal and the installation of pole barriers.

## 10: Finance

### A: Approve Payments of Accounts

All councillors resolved to sign the payment list.

- Payments to be made September 23 - £6,639.36
- Payments made in between meetings - £1,008.31
- Receipts received from 10<sup>th</sup> August to 13<sup>th</sup> September 2023 - £3,420.74

### B: Bank statements – Dated 13<sup>th</sup> September 2023

- Treasures Balance £4,824.77
- Business Bank Insta £93,748.82

**11: Planning matters:** Town and Country Planning Act 1990 - To consider and make observations on all planning applications received and to note planning approvals, refusals, enforcement complaints and appeal decisions advised by the Borough Council – The parish clerk has delegated authority to respond to planning applications, in consultation with the councillors via email.

### **To include those received between the day of posting this notice and the day of the meeting**

- All planning matters received throughout the month have been advised to Boston Borough Council with no objections.

**Next Meeting:** Wednesday 11<sup>th</sup> October 2023 – at 7pm – Advance apologies from Cllr Mike Sharp

Close of meeting: 20:35pm

**Afternote:** Following the meeting the remaining councillors informally discussed a Frampton Parish Council complaint regarding the position of the Parish Gates.

The clerk to get confirmation of the positioning of the gates from Highways LCC.

This item will be placed on the October agenda.