



WYBERTON PARISH COUNCIL

Mrs Val Austin, Clerk, Wyberton Community Centre, 295 London Road, Wyberton, PE21 7DE
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Minutes taken by Val Austin Clerk, at the meeting of Wyberton Community Centre Committee which was held on

Wednesday 9th August 2023 at 6:30pm in Wyberton Community Centre, Prince George Suite.

(These minutes will be checked at the next meeting before the council amends/approves them as a correct record)

Present: Councillor Hev Ainsworth, (appointed committee chairman) Councillor John Smith, Cllr Jason Stevenson, Cllr Cristina Vannini-Goodchild & The Clerk Val Austin.

The clerk handed out the Terms of Reference to the councillors before the meeting. This document to be uploaded to Dropbox for all councillors to review, before being signed off at the full council meeting.

Start time: 6:30pm

1. **To elect a Chairman** for the ensuing year 2023/2024 – For Community Centre Committee.
On proposal from all Cllr Cristina Vannini-Goodchild & seconded by Cllr Jason Stevenson and with no objections, all resolved for Councillor Hev Ainsworth to be the community centre committee Chairman for the forthcoming year
2. **Signing of the Declaration of Acceptance of Office** by the Chairman, Cllr Hev Ainsworth for the Community Centre Committee to be witnessed by the Proper Officer – Cllr Hev Ainsworth accepted the Chairmanship, for the Community Centre Committee and it was duly signed & witnessed.
3. **Chairman to open the meeting** – Cllr H Ainsworth, welcomed the councillors & the clerk to the meeting of the Community Centre Committee.
4. **Apologies for absence:** To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting:
 - Cllr Maxine Stones – Advanced Apologises Due to Holidays
5. **Declarations of interest** (if any): To receive declarations of interest under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests – None Received.
6. **Discuss & Resolve items relating to the Community Centre.**
 - 6:1: Deposit for hire of the hall – Change children's parties to £50.00 and adult remain at £100.00
 - All councillors agreed for the security deposit rate for the hall for Children's parties, be changed to £50.00, with immediate effect.
 - 6:2. Senior Christmas Lunch – Date set for 20th December – The Clerk & Caretaker with volunteers to run the event. Budget approx. £1k (received donation of £608.00 from New Year's Eve Party)
 - All councillors approved for the Seniors Meal.
 - To contact Take Note Choir for entertainment on the day

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- To ask volunteers for help on the day.

6:3. Notice board built into a wall area by the gate, (Gate to be removed)

- All councillors agreed to get quotes for the work
- Cllr H Ainsworth, suggested contacting Rob Shearwood as the work is bespoke
- The clerk to get quotes for the work

6:4. Upcoming events - (Cllr H Ainsworth)

- Cllr H Ainsworth, advised on the following events for the remaining of this year.
- 1st September – Disco / 11th November – Revolver Singer / 2nd December – Christmas Fayre
- Event 1st September – Cash Only £1.00 entry – Parish council funding £350.00 – Crafts budget £50 to £100.
- Event 11th November – Tickets £5.00 Adults Only – Require x3 Security – Over the Moon Bar to contact The Clerk to look at the bar area.
- Councillors discussed the yearly budget required for 2024 events, a budget of £7k, £5k for the events and £2k contingency funds. – This item to go to full council.

6:5. Community Centre Review – Questionnaire for regular users, for feedback. (Cllr J Stevenson)

- All councillors agreed to the review, which will be anonymous to the users.
- Cllr J Stevenson to be the lead councillor on this project.

6:6. Tables in the meeting room, dispose of damaged tables, dispose of all the tables?

- All councillors agreed for The Clerk to deal with the caretaker to decide on what tables can be disposed off and what can be kept.
- The Clerk dealing

6:7. CCTV camera by the front door of the community centre & by the door of PGS

- All councillors agreed for The clerk to get quotes for the CCTV camera's, in four locations around the community centre. To look into fish eye camera's
- By the entrance door / by the PGS / in the back garden / by the shed.

6:8 To discuss & agree the date of the next meeting.

- All councillors agreed to the 8th November 2023 in the Prince George Suite.

Meeting closed at 18:52.pm.

Signed by Chairman.....

Dated.....